

**FORM A: PROPOSAL**  
(See B8)

1. Contract Title                      **PROFESSIONAL ENGINEERING CONSULTING SERVICES  
FOR THE NORTH END WATER POLLUTION CONTROL  
CENTRE COMPOSITE BASE PLAN**

2. Proponent

\_\_\_\_\_  
Name of Proponent (Legal Name)

\_\_\_\_\_  
Usual Business Name of Bidder as it appears on Invoice (if different from above)

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Email Address of Bidder

\_\_\_\_\_  
Facsimile Number

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
GST Registration Number (if applicable)

(Choose one)

The Proponent is:

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Proponent hereby authorizes the following contact person to represent the Proponent for purposes of the Proposal.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer The Proponent hereby offers to perform the Services in accordance with the Contract for the Fees, in Canadian funds, set out in the Proposal Submission.
6. Execution of Contract The Proponent agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.1.
7. Commencement of the Services The Proponent agrees that no Services shall commence until it is in receipt of a notice of award from the City authorizing the commencement of the Services.
8. Contract The Proponent agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.
9. Addenda The Proponent certifies that the following Addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

10. Time This offer shall be open for acceptance, binding and irrevocable for a period of one hundred and twenty (120) Calendar Days following the Submission Deadline.

11. Signatures The Proponent or the Proponent's authorized official or officials have signed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ .

Signature of Proponent or  
Proponent's Authorized Official or Officials

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

**FORM B (R1): FEES**  
(See B9)

Item No.	Description	Fee(\$)	Allowable Disbursement (\$)	Total Fee(\$)
1.	Project Management			
2.	Subsurface Utility Engineering (Quality Level B to D)			
3.	Contract Admin and Engineering related to Quality Level A			
4.	Composite Base Plan			
5.	Total Fixed Fee			

Total Contract Fees in Figures (Item 4 + 6) GST and MRST extra \$ \_\_\_\_\_

( In Words) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of Proponent

**FORM C: EXPERIENCE OF PROPONENT AND SUBCONSULTANT**

<input type="checkbox"/> <b>Proponent</b>	<b>Name:</b>		<b>Project # :</b>
<input type="checkbox"/> <b>Subconsultant</b>			
<b>Project Name:</b>			
<b>Start Date: Month/Year</b>		<b>Completion Date:</b>	
<b>Project Description:</b> <i>Provide details of project similar to the scope of work.</i>			
<b>Role of Consultant/Subconsultant:</b> <i>Indicate details of the role and Consultant Services provided</i>			
<b>Consultant Services Assignment Value (of scope performed)</b> <i>Original and Final</i>			
<b>Identify the Project Schedules</b> <i>Anticipated and Actual</i>			
<b>Assignment Outcomes/Achievements:</b>			
<b>Reference Name</b>	<b>Title/Function</b>	<b>Email</b>	<b>Phone Number</b>
#1			
#2			
#3			
<b>Proponent Representative Signature:</b>		<b>Subconsultant representative Signature:</b>	
<b>Date:</b>			

### FORM D: EXPERIENCE OF KEY PERSONNEL

<b>Proponent/Partner/Subconsultant:</b>			
Key Personnel Name:			
Current Employer			
Current Role		Current Location:	
Availability:		Residency/Citizenship Status:	
Period of Commitment		Commitment (Full or Part Time):	
<b>Proposed Role and Responsibilities:</b>			
Proposed Role:			
Proposed Base Location (City, Country):			
Responsibilities:			
<b>Capabilities, Skills and other information:</b>			
Core Capabilities and/or Technical Skills:	<i>Indicate how skills, experience and capabilities match the scope of services</i>		
Education/Training:			
Years of experience related to Scope of Services:			
Years of experience with Company			

Project #1				
Role:				
Project:				
Project Brief:				
Responsibilities:				
Achievements:				
Reference:	<b>Name</b>	<b>Title/Function</b>	<b>Email</b>	<b>Phone Number</b>
#1				

#2				
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Repeat the above for each reference project on additional sheets

<b>Proponent/Partner/Subconsultant:</b>				
Project # 2				
Role:				
Project:				
Project Brief:				
Responsibilities:				
Achievements:				
Reference:	<b>Name</b>	<b>Title/Function</b>	<b>Email</b>	<b>Phone Number</b>
#1				
#2				

Each proposed Key Personnel and an authorized representative from the Proponent should sign a declaration certifying the Key Personnel Availability for the Project.

Certifying statements should be in the form:

I certify that I am available on a full/part time basis for the duration required of the proposed role.	Name:	Signature:
	_____	_____

I certify that _____ <b>[Insert Name]</b> is available on the above identified basis.	Name:	Title:	Signature:
	_____	_____	_____