



## 607-2013 ADDENDUM 4

### Professional Engineering Consulting Services for the North End Water Pollution Control Centre Composite Base Plan

#### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO  
WHOEVER IS IN POSSESSION OF THE  
REQUEST FOR PROPOSAL**

ISSUED: September 20, 2013  
BY: Remi Adedapo, M.A.Sc., P.Eng.  
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**THIS ADDENDUM SHALL BE INCORPORATED  
INTO THE REQUEST FOR PROPOSAL AND  
SHALL FORM A PART OF THE CONTRACT  
DOCUMENTS**

Template Version: Ar20130301

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Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

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#### **PART A – PROPOSAL SUBMISSION**

Replace: 607-2013 Addendum 3 - Proposal Submission with 607-2013 Addendum 4 - Proposal Submission.

The following is a summary of changes incorporated in the replacement Proposal Submission:

Form B (R2): Added new line items

Included time based fee for resident contract administration services

#### **PART B – BIDDING PROCEDURES**

Revise: B9.2 to read: The Proponent shall submit a fixed fee for the following tasks as described in D6 and listed in **Form B (R2): Fees**

- (a) Project management;
- (b) Subsurface Utility Engineering (Quality Level B to D);
- (c) Tender and Procurement;**
- (d) Non-resident Contract Administration Service; and**
- (e) Composite base plan (Quality Level A)**

Add: B9.2.1 The Proponent shall submit a time based fee for Resident Contract Administration Services as described in D6 and listed in **Form B (R2): Fees**.

- (a) For proposal purposes this fee should be based on ten (10) hours per day for thirty (30) Calendar Days to achieve Substantial Performance.
- (b) The proposed fee should include allowance for disbursements, including vehicle, electronic communication, meals etc.
- (c) The actual working days will be established at time of tender and shall be in consultation and concurrence with the Department.

- (d) The number of hours for which payment will be made to the Proponent are to be determined by the Work actually performed and completed by the Proponent.

## **PART D – SUPPLEMENTAL CONDITIONS**

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|--------|--------------------------|--|
| Revise | D6.3.2 (d) (ii) to read: | Allow full time resident contract administration services. This shall include all on site services required to obtain quality level A survey data. |
| Revise | D11.1 (b) to read        | Submit the following by June 3, 2014   |
|        |                          | (i) Final composite base plan that includes quality level A surveys;   |
|        |                          | (ii) List of obsolete drawings; and  |
|        |                          | (iii) Redline drawings.  |