

## REQUEST FOR PROPOSAL FOR AUTHORITY AND BIBLIOGRAPHIC DATABASE CLEANUP FOR WINNIPEG PUBLIC LIBRARY

### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO  
WHOEVER IS IN POSSESSION OF THE  
REQUEST FOR PROPOSAL**

ISSUED: March 23, 2015  
BY: Irmy Nikkel  
TELEPHONE NO. (204) 986-6485

**THIS ADDENDUM SHALL BE INCORPORATED  
INTO THE REQUEST FOR PROPOSAL AND  
SHALL FORM A PART OF THE CONTRACT  
DOCUMENTS**

Template Version: Ar20150105

---

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

---

### **PART E – SPECIFICATIONS**

Add E2.1.1

E2.1.1 The records will be loaded in SirsiDynix Horizon, version 7.5.2.

Revise: E2.2 to read:

E2.2 The Contractor:

- (a) **shall update, correct and edit authority records to currently established standards and forms using Library of Congress and National Library of Canada as in the following examples:**
  - (i) Matching personal, corporate, conference, uniform title,
  - (ii) Matching series statement/added entry name headings,
  - (iii) Matching subject headings;
  - (iv) Upgrade genre added entries to LC genre compliance;
- (b) **should update, correct and edit French language authority records to currently established standards and forms using RVM as in the following examples:**
  - (i) **Matching personal, corporate, conference, uniform title,**
  - (ii) **Matching series statement/added entry name headings,**
  - (iii) **Matching subject headings;**
- (c) **should supply separate subject authority records for LCSH and RVM headings which are identical (eg. Internet, Nutrition, Yachts, Automobiles are the same in French and English) and ensure the appropriate language records are attached to the correct language authority records**
- (d) shall delete any MeSH, SEARS or Spanish language subject heading;
- (e) shall provide a mechanism to remove duplicate or unattached authorities;
- (f) shall provide a list of records requiring manual review;

- (g)** shall update, correct and edit MARC bibliographic records by deleting or correcting obsolete or incorrect MARC tags, filing indicators, subfield codes and punctuation as in the following examples:
  - (i) \$xAddresses, essays, and lecture, \$xCollected works;
  - (ii) \$x to \$v where appropriate;
  - (iii) Common errors in spelling, capitalization, punctuation, diacritics, spacing, etc.;
  - (iv) Tag 245 second indicator for English and Canadian French;
  - (v) Delete initial articles from tag 246 subfield a or 700 \$t (eg. 700 1\_\$aThurber, James, \$d1894-1961.\$tThe catbird seat should be corrected to: 700 1\_\$aThurber, James, \$d1894-1961.\$tCatbird seat.);
- (h)** shall transfer local data from the input records to the upgraded records retaining the following specified fields: 091, 449, 590, 949, 950, 959, 994;
- (i)** shall convert 440 fields to a 490 1x/830 x0 combination in accordance with June 2008 MARC Advisory Committee change and process 490 field first indicator 0 against LC series authority records;
- (j)** shall, where bibliographic records have multiple 090 tags, delete all but the last 090 tag, and change this 090 tag to 949 \$n (call number);
- (k)** shall delete all FAST subject headings;  
Example: 650 \_7 \$a[Popular music]\$2fast  
655 \_7 \$a[Films]\$2fast
- (l)** shall remove all MARC 263 tags;
- (m)** should enrich MARC records by adding one or all of the following to bibliographic records: Fiction/Biography enhancements, Summaries, or Table of Contents data. The enhancements must be added as a permanent part of the bibliographic record, to remain in the library's database;
- (n)** should update records to include RDA elements when available;
- (o)** should describe how relator subfields are handled;