Template Version: Sr120150116 - S RFP

## **FORM A: PROPOSAL**

(See B7.2)

| 1. | Contract Title                 | REQUEST FOR PROPOSAL FOR AUTHORITY AND BIBLIOGRAPHIC DATABASE CLEANUP FOR WINNIPEG PUBLIC LIBRARY              |  |                                   |  |  |
|----|--------------------------------|--|--|-----------------------------------|--|--|
| 2. | Bidder                         |  |  |                                   |  |  |
|    |                                | Name of Bidder   |  |                                   |  |  |
|    |                                | Usual Business Name of Bidde   | er as it appears on Invoice (if different                    | Invoice (if different from above) |  |  |
|    |                                | Street   |  |                                   |  |  |
|    |                                | City   | Province   | Postal Code                       |  |  |
|    |                                | Email Address of Bidder  |  |                                   |  |  |
|    |                                | Facsimile Number   |  |                                   |  |  |
|    | (Mailing address if different) | Street or P.O. Box   |  |                                   |  |  |
|    |                                | City   | Province   | Postal Code                       |  |  |
|    |                                | GST Registration Number (if a  | pplicable) Province  | Postal Code                       |  |  |
|    | (Choose one)                   | The Bidder is:   |  |                                   |  |  |
|    |                                | a sole proprietor  |  |                                   |  |  |
|    |                                | a partnership  |  |                                   |  |  |
|    |                                | a corporation  |  |                                   |  |  |
|    |                                | carrying on business under the above name.   |  |                                   |  |  |
| 3. | Contact Person                 | The Bidder hereby authorizes the following contact person to represen the Bidder for purposes of the Proposal. |  |                                   |  |  |
|    |                                | Contact Person   | Title  |                                   |  |  |
|    |                                | Telephone Number   | Facsimile Number   |                                   |  |  |
| 4. | Definitions                    |  | sed in the Contract shall have<br>General Conditions and D3. | ave the meanings                  |  |  |

| 5.  | Offer                    | The Bidder hereby offers to perform the Work in accordance with the Contract for the Price(s), in Canadian funds, set out on Form B: Prices, appended hereto.   |  |  |
|-----|--------------------------|---|--|--|
| 6.  | Execution of Contract    | The Bidder agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.1.  |  |  |
| 7.  | Commencement of the Work | The Bidder agrees that no Work shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.  |  |  |
| 8.  | Contract                 | The Bidder agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal. |  |  |
| 9.  | Addenda                  | The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:  No Dated   |  |  |
| 10. | Time                     | This offer shall be open for acceptance, binding and irrevocable for a  |  |  |

period of sixty (60) Calendar Days following the Submission Deadline.

| 11. Si | ignatures |
|--------|-----------|
|--------|-----------|

| The Bidder | or the Bidder's authorized official of                      | or officials have signed this |
|------------|---|-------------------------------|
|            | day of  | , 20                          |
|            | ature of Bidder or<br>er's Authorized Official or Officials |                               |
| `          | t here name and official capacity of<br>ars above)          | individual whose signature    |
| `          | t here name and official capacity of ars above)             | individual whose signature    |

## FORM B: PRICES

(See B9)

## REQUEST FOR PROPOSAL FOR AUTHORITY AND BIBLIOGRAPHIC DATABASE CLEANUP FOR WINNIPEG PUBLIC LIBRARY

## **UNIT PRICES**

| O  | 11.020                            |                 |      |                     |               |        |
|--|-----------------------------------|-----------------|------|---------------------|---------------|--------|
| ITEM<br>NO.  | DESCRIPTION                       | SPEC.<br>REF.   | UNIT | APPROX.<br>QUANTITY | UNIT<br>PRICE | AMOUNT |
| 1.   | Phase One<br>Authority clean up   | D2<br>and<br>E2 | LOT  | 1                   |               |        |
| 2.   | Phase Two<br>MARC record clean up | D2<br>and<br>E2 | LOT  | 1                   |               |        |
| TOTAL BID PRICE (GST and MRST extra) (in figures) \$ |                                   |                 |      |                     |               |        |
|  |                                   |                 |      |                     |               |        |
|  |                                   |                 |      |                     |               |        |
|  |                                   |                 |      | Name o              | f Ridder      |        |