



555-2015 ADDENDUM 1

REQUEST FOR PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES FOR EASTERN CORRIDOR

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL

ISSUED: 16 June 2016
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THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: Ar20150806

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph ^ of Form A: Proposal may render your Proposal non-responsive.

PART B – BIDDING PROCEDURES

Add: B11.6 The City is in the process of implementing a new Asset Management System which includes investment planning and project management processes, procedures and templates. The City’s asset management system (processes, procedures and templates) is continuing to evolve and mature. The application of the new Asset Management tools and templates is at the discretion of the City’s project manager. Templates and documentation are accessible at:

<http://winnipeg.ca/finance/infrastructureplanning/camp.stm>

Revise B12.4(a) to read: Completion of the work within approximately 16 months from Date of Award. This is not based on a subsequent phase start date or critical path, etc. -- 16 months should be considered a desirable if optimistic target, particularly in light of challenges to timelines such as Council Approvals and other review requirements. If a 16 month timeframe is unrealistic, document this in the submission, and propose an alternative, a realistic timeline that is achievable, one that keeps the project moving at a brisk pace and reflects recognized “blackout periods” such as not conducting public engagement activities during summer months or other common holiday times when members of the public, consultant staff, or City staff may not be as readily available.

Renumber: On Page 10 of 14:

Old Number	Revise to:
B13.1	B13.5
B13.2	B13.6
B13.3	B13.7
B13.4	B13.8
B13.5	B13.9
B13.6	B13.10

- Add: B15.5 Submitted Proposals will be evaluated by a subset of the City staff who will make up the Project team; it is anticipated this will include staff representing Transit, Public Works, Planning Policy & Development, Office of Public Engagement, and Water and Waste.
- Add: B20.4.1 An overall project budget has not been stated; this is deliberate, so that it does not unduly influence responses to the RFP and potentially result in less-competitive proposals. Develop the project budget your firm needs to complete all tasks spelled out in the RFP; note that the Fee element of the evaluation is set at a lower percentage in the overall evaluation than is standard practice for City of Winnipeg RFPs. This has been done intentionally to ensure that the City achieves the best results possible for carrying out the intent of the project and the complete scope of work.

PART D – SUPPLEMENTAL CONDITIONS

- Add: D4.3.1.1 Elements described in D4.3.1.(p),(q), and (r) are noted for the purpose of providing a complete description of the project. These do not need to be part of a Proposal unless the Proponent can make a case that a change to what is currently in use by Winnipeg Transit would have merit. If there is a case to be made for including these in the project, please do include this in your Proposal as potential additional project items for consideration. Consider these as examples of “Innovation” and price and scope these out as optional “add-on” elements.
- Revise links in D.6.1(b)(i),(ii),(iii) to read:
- D6.1(b)(i) http://www.edmonton.ca/ets/transit_projects/southeast-to-west-lrt-mill-woods-to-lewis-farms.aspx
- D6.1(b)(ii) <http://ottawa.ca/en/city-hall/public-consultations/consultation-bayview-baseline-2009-2013>
- D6.1(b)(iii) DELETED
- Revise: D6.2.6(b)(vii) Administer and provide a report on at least one telephone-based survey that represents a statistically valid cross section of Winnipeggers on issues that may be identified over the course of the project. The survey must ensure that different users are adequately represented; and
- Add: D6.4.5(c)(vi) The requirements in D6.4.5(c)(v) go beyond what can be achieved using only a Synchro model. The requirements describe what the City requires; if additional methodologies are required (e.g. use of the City’s other modelling tools such as TransCAD or VISUM), describe this and plan/budget accordingly.
- Revise D6.4.6.(d)(vi) Gain stakeholder and public acceptance of the functional design plans. The City recognizes that ensuring stakeholder/public acceptance of functional design plans is not always achievable. Document in the proposal what can be done to mitigate negative reaction to the functional design plans or other content; e.g. what is the appropriate risk mitigation for this issue. (This would fall under Risk Management as part of the Project Management for the project.)
- Add: 6.4.7(b) It is intended that the design of the Stadacona Street extension be multimodal, in that it should include AT infrastructure and the potential for future rapid transit infrastructure. This does not mean to design of the entire rapid transit corridor along the NE corridor; rather, design the tie-in, and develop a design that does not preclude the implementation of rapid transit in the future. (e.g. would not have significant throw-away costs)

- Add: 6.4.7(c) The alignment of Higgins may need to change as a result of new infrastructure conceived in this project. The purpose of this clause is to note that changes to Higgins need to be included in the work and the requirements will need to reflect what is being proposed at the Louise Bridge.
- Add: 6.4.13 **Electrical Elements**
- Add: 6.4.13.1 Providing electrical power to stations and lighting design (for transitway, pedestrian corridors, etc.) will be a collaborative effort between the City of Winnipeg, their consulting engineers and Manitoba Hydro, as similar to how this is being handled with Stage 2 of the Southwest Rapid Transit Corridor. It is not included in this Project as a component, but when developing estimates of the budget for project components/elements, include a high-level estimate of the cost of these elements.
- Revise D6.5.5(a)(i) to read: The Water and Waste Department is currently in the planning stages of a Combined Sewer Overflow (CSO) Master Plan. The Master Plan is projected to be completed in the next 4 years. Sections are not available that can speak to the subject areas at this time.
- Revise D6.5.5(a)(xi) to read: Some flow modeling for proposed storm and sanitary would be required at a future stage of the project, especially given the how much the area will change in terms of usage, etc. W&W does not believe there is an existing model for the area. Water main flow information could be provided during the design phase.
- Add: D6.5.5(a)(xii) The following records exist to assist in the condition assessment: Previous inspections of the combined sewers and potentially some land drainage and/or storm relief from previous cleaning and inspection programs. How current the existing inspections are is unknown, so new inspections could be required.
- Add: D6.5.5(a)(xiii) The following condition assessment records presently exist for storm, sanitary, and watermains: Watermains have break history, sewers have condition assessment done to NASSCO standards.
- Add: D6.5.5(b) For inclusion in the Project Deliverable report, prepare a final report documenting the planning process, recommended preliminary designs and implementation plan. Twelve (12) hard copies shall be submitted along with an electronic PDF version properly bookmarked. The reports shall be sealed by a Professional Engineer.