

**FORM A: PROPOSAL**  
(See B8)

1. Contract Title SUPPLY AND DELIVERY OF ENGLISH LANGUAGE LIBRARY MATERIALS, CATALOGUE RECORDS AND PROCESSING (OPTIONAL)

2. Proponent

\_\_\_\_\_  
Name of Proponent

\_\_\_\_\_  
Usual Business Name of Proponent as it appears on Invoice (if different from above)

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Email Address of Proponent

\_\_\_\_\_  
Facsimile Number

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
GST Registration Number (if applicable)

The Proponent is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Proponent hereby authorizes the following contact person to represent the Proponent for purposes of the Proposal.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

4. Definitions All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.
5. Offer The Proponent hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.
6. Execution of Contract The Proponent agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.
7. Commencement of the Work The Proponent agrees that no Work shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.
8. Contract The Proponent agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.
9. Addenda The Proponent certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:
- | No.   | Dated |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
10. Time This offer shall be open for acceptance, binding and irrevocable for a period of ninety (90) Calendar Days following the Submission Deadline.

11. Signatures

The Proponent or the Proponent's authorized official or officials have signed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signature of Proponent or  
Proponent's Authorized Official or Officials

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

**FORM B: PRICES**  
(See B9)

**SUPPLY AND DELIVERY OF ENGLISH LANGUAGE LIBRARY MATERIALS, CATALOGUE RECORDS AND PROCESSING (OPTIONAL)**

**UNIT PRICES**

| ITEM NO.         | DESCRIPTION   | SPEC. REF. | UNIT      | Approx. Dollar Value Annually | UNIT PRICE | Percent (%) Discount on List Price (based on dollar value annually) |
|------------------|---|------------|-----------|-------------------------------|------------|---|
| <b>Section A</b> |   |            |           |                               |            |   |
| 1.               | Books - Adult Non-Fiction                             | E2.2       | ea        | \$540,000.00                  |            |   |
| 2.               | Cataloguing per title                                 | E3.1       | Per title |                               |            |   |
| 3.               | Processing per item <b>Optional</b>                   | E3.2       | Per item  |                               |            |   |
| <b>Section B</b> |   |            |           |                               |            |   |
| 1.               | Books - Adult Fiction                                 | E2.3       | ea        | \$530,000.00                  |            |   |
| 2.               | Cataloguing per title                                 | E3.1       | Per title |                               |            |   |
| 3.               | Processing per item <b>Optional</b>                   | E3.2       | Per item  |                               |            |   |
| <b>Section C</b> |   |            |           |                               |            |   |
| 1.               | Books - Young Adult & Juvenile, Fiction & Non-Fiction | E2.4       | ea        | \$485,000.00                  |            |   |
| 2.               | Cataloguing per title                                 | E3.1       | Per title |                               |            |   |
| 3.               | Processing per item <b>Optional</b>                   | E3.2       | Per item  |                               |            |   |
| <b>Section D</b> |   |            |           |                               |            |   |
| 1.               | Audiovisual material - Adult, Young Adult & Juvenile  | E2.5       | ea        | \$370,000.00                  |            |   |
| 2.               | Cataloguing per title                                 | E3.1       | Per title |                               |            |   |
| 3.               | Processing per item <b>Optional</b>                   | E3.2       | Per item  |                               |            |   |
| <b>Section E</b> |   |            |           |                               |            |   |
| 1.               | Books - Adult Large Type Fiction & Non Fiction        | E2.6       | ea        | \$85,000.00                   |            |   |
| 2.               | Cataloguing per title                                 | E3.1       | Per title |                               |            |   |
| 3.               | Processing per item <b>Optional</b>                   | E3.2       | Per item  |                               |            |   |

**FORM B: PRICES**  
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**SUPPLY AND DELIVERY OF ENGLISH LANGUAGE LIBRARY MATERIALS, CATALOGUE RECORDS AND PROCESSING (OPTIONAL)**

**UNIT PRICES**

| ITEM NO.  | DESCRIPTION                          | SPEC. REF. | UNIT      | Approx. Dollar Value Annually | UNIT PRICE | Percent (%) Discount on List Price (based on dollar value annually) |
|---|--------------------------------------|------------|-----------|-------------------------------|------------|---|
| <b>Section F</b>                                  |                                      |            |           |                               |            |   |
| 1.  | Video Games – Young Adult & Juvenile | E2.7       | ea        | \$25,000.00                   |            |   |
| 2.  | Cataloguing per title                | E3.1       | Per title |                               |            |   |
| 3.  | Processing per item <b>Optional</b>  | E3.2       | Per item  |                               |            |   |
|   |                                      |            |           |                               |            |   |
| TOTAL BID PRICE (GST and MRST extra) (in figures) |                                      |            |           | \$ _____                      |            |   |
| _____   |                                      |            |           |                               |            |   |
| _____   |                                      |            |           |                               |            |   |

\_\_\_\_\_  
Name of Proponent