

**FORM A: PROPOSAL**  
(See B7)

1. Contract Title REQUEST FOR PROPOSAL FOR WASTEWATER REPORTING SOLUTION

2. Proponent

\_\_\_\_\_  
Name of Proponent

\_\_\_\_\_  
Usual Business Name of Proponent as it appears on Invoice (if different from above)

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Email Address of Proponent

\_\_\_\_\_  
Facsimile Number

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
GST Registration Number (if applicable)

The Proponent is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Proponent hereby authorizes the following contact person to represent the Proponent for purposes of the Proposal.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D5.

5. Offer The Proponent hereby offers to perform the Work in accordance with the Contract for the Price(s), in Canadian funds, set out on Form B: Prices, appended hereto.
6. Execution of Contract The Proponent agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.1.
7. Commencement of the Work The Proponent agrees that no Work shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.
8. Contract The Proponent agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.
9. Addenda The Proponent certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:
- | No. |       | Dated |       |
|-----|-------|-------|-------|
|     | _____ |       | _____ |
|     | _____ |       | _____ |
|     | _____ |       | _____ |
10. Time This offer shall be open for acceptance, binding and irrevocable for a period of one hundred eighty (180) Calendar Days following the Submission Deadline.

11. Signatures

The Proponent or the Proponent's authorized official or officials have signed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signature of Proponent or  
Proponent's Authorized Official or Officials

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

**FORM B: PRICES**  
(See B9)

REQUEST FOR PROPOSAL FOR WASTEWATER REPORTING SOLUTION

UNIT PRICES

| ITEM NO. | DESCRIPTION  | SPEC. REF. | UNIT   | APPROX. QUANTITY          | UNIT PRICE | AMOUNT |
|----------|--|------------|--|---------------------------|------------|--------|
| 1.       | Concurrent User Licenses   | E4, E5, E6 | Per License  | 40                        |            |        |
| 2.       | Concurrent User Licenses (Reporting Access)  | E5.3       | Per License  | 20                        |            |        |
| 3.       | Server Licenses (Production) including first year Support and Maintenance  | E6         | Lump Sum   | 1                         |            |        |
| 4.       | Server Licenses (Development) including first year Support and Maintenance   | E6         | Lump Sum   | 1                         |            |        |
| 5.       | Third Party Software Licenses – Including ALL components specified in the solution (Production) including first year Support and Maintenance | E6         | Proponent to provide listing of 3rd party components | Proponent to Specify Qty. |            |        |
| 6.       | Third Party Software Licenses – Including ALL components specified in the solution (Development)   | E6         | Proponent to provide listing of 3rd party components | Proponent to Specify Qty. |            |        |
| 7.       | Configuration Training (on-site)   | B13        | Per Seat   | 5                         |            |        |
| 8.       | Administration Training (on-site)  | B13        | Per Seat   | 5                         |            |        |
| 9.       | End-User Data Entry and Reporting Training (on-site)   | B13        | Per Seat   | 10                        |            |        |
| 10.      | Annual Support Fee & Maintenance – year 2  | E4, E5, E6 | Lump Sum   | 1                         |            |        |
| 11.      | Annual Support Fee & Maintenance – year 3  | E4, E5, E6 | Lump Sum   | 1                         |            |        |
| 12.      | Annual Support Fee & Maintenance – year 4  | E4, E5, E6 | Lump Sum   | 1                         |            |        |
| 13.      | Annual Support Fee & Maintenance – year 5  | E4, E5, E6 | Lump Sum   | 1                         |            |        |
| 14.      | Annual Support Fee & Maintenance – year 6  | E4, E5, E6 | Lump Sum   | 1                         |            |        |
| 15.      | Professional Services – Defining the Project Plan and Project Management   | B12        | Per Hour   |                           |            |        |
| 16.      | Professional Services – Installing Software (Development environment only)   | E4, E5, E6 | Per Hour   |                           |            |        |
| 17.      | Professional Services –Design & Specification  | E4, E5, E6 | Per Hour   |                           |            |        |
| 18.      | Professional Services – Configuration of Users, Roles, Security, key control parameters (Data Points including limits)                       | E4, E5, E6 | Per Hour   |                           |            |        |

**FORM B: PRICES**  
(See B9)

REQUEST FOR PROPOSAL FOR WASTEWATER REPORTING SOLUTION

UNIT PRICES

| ITEM NO.   | DESCRIPTION   | SPEC. REF. | UNIT     | APPROX. QUANTITY | UNIT PRICE | AMOUNT |
|--|---|------------|----------|------------------|------------|--------|
| 19.  | Professional Services – Configuration of Reports, Dashboards and Data Entry Forms                                   | E4, E5, E6 | Per Hour |                  |            |        |
| 20.  | Professional Services – Configuration of Integration  | E4, E5, E6 | Per Hour |                  |            |        |
| 21.  | Professional Services – Data Migration ( <i>Note \$0 if not required, per proponent approach</i> )                  | B14, E5.4  | Per Hour |                  |            |        |
| 22.  | Professional Services – Testing and Go-Live   | E4, E5, E6 | Per Hour |                  |            |        |
| 23.  | Professional Services – Training if not included in line items above. Assume on-site training (include description) | B13        | Per Day  |                  |            |        |
| 24.  | Travel Costs & Living Expenses (that have not been included in the above pricing)                                   | B12        | Lump Sum |                  |            |        |
| 25.  | Professional Services – <i>Any other services not included above (include description)</i>                          | E4, E5, E6 | Per Hour |                  |            |        |
| <p>TOTAL BID PRICE (GST and MRST extra) (in figures) \$ _____</p> <p>_____</p> |   |            |          |                  |            |        |

\_\_\_\_\_  
Name of Proponent