



11-2016 ADDENDUM 1

PROVISION OF GROUNDS MAINTENANCE, WINNIPEG BIOSOLIDS STORAGE FACILITY AND WEWPCC 7740 & 6821 WILKES

ISSUED: February 1, 2016
BY: Kerri McIvor
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URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE BID OPPORTUNITY

THIS ADDENDUM SHALL BE INCORPORATED INTO THE BID OPPORTUNITY AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: A20150806

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid Opportunity, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 8 of Form A: Bid may render your Bid non-responsive.

PART F- SECURITY CLEARANCE

Addition of Level (2) Security Clearance to the document

- B1.1 The City will conduct a Level Two Security Clearance Check, for any individual proposed to perform Work under the Contract at the Biosolids Storage facilities.
- B1.2 The Contractor shall provide the Contract Administrator with a list of individuals proposed to perform Work under the Contract at the Biosolids Storage facilities:
 - (a) within five (5) Business Days of the Award of Contract; or
 - (b) in the case of additional or replacement individuals during the term of the Contract, at least thirty (30) Calendar Days before each individual is proposed to commence Work at the Biosolids Storage facilities.
- B1.3 Each individual proposed to perform Work under the Contract at the Biosolids Storage facilities shall provide:
 - (a) A list of names (including maiden names), addresses, dates of birth, and telephone numbers and occupations of all immediate family members (including parents) and their spouses/common law. Include your spouse/common law boyfriends, girlfriends and their family members. This includes stepbrothers, stepsisters, half-brothers and half-sisters. This list should be typed in the following format:

John James SMITH	Dob: 45 Aug 24 (father)
123 Anywhere Street	555-555-5555
Winnipeg, Manitoba	
 - (b) A list of names, dates of birth, addresses and telephone numbers and occupations of at least four (4) of your closest friends. This list should be typed in the following format:

John James SMITH	Dob: 45 Aug 24 (father)
123 Anywhere Street	555-555-5555
Winnipeg, Manitoba	
 - (c) The name of the immediate supervisor title or position within their organization, and telephone number, mailing address and email address.
 - (d) A list of all past addresses.
 - (e) Photocopies to two valid pieces of identification:
 - (i) valid photo driver's license,
 - (ii) valid passport or,
 - (iii) birth certificate.

(f) A completed Form P-608: Security Clearance Check authorization form. Form P-608 must be signed and dated.

(i) Signature of Witness shall be signed by the contact person stated on Paragraph 3 Form A: Bid.

B1.4 Each individual shall submit the required information and form to the Winnipeg Police Service Division 30 Clerk at Main Floor, 151 Princess Street:

(a) within five (5) Business Days of the Award of Contract; or

(b) in the case of an additional or replacement individual during the term of the Contract, at least thirty (30) Calendar Days before the individual is proposed to commence Work at the Biosolids Storage facilities.

B1.5 Any individual for whom a satisfactory Level Two Security Clearance is not obtained will not be permitted to perform any Work within the Biosolids Storage facilities.

B1.6 Any satisfactory Security Clearance obtained thereby will be deemed valid for one (1) year from the date of clearance, subject to a repeated Security Clearance Check as hereinafter specified.

(a) Each individual doing Work at the Biosolids Storage facilities shall provide photo identification upon entry, in order that their Level Two security clearance can be verified.

B1.7 Notwithstanding the foregoing, at any time during the term of the Contract, the City may, at its sole discretion and acting reasonably, require a further Security Clearance Check. Any individual who fails to obtain a satisfactory Security Clearance Check as a result of a repeated Security Clearance Check will not be permitted to continue to perform Work under the Contract at the Biosolids Storage facilities.

B1.8 Any individual who fails to obtain a satisfactory Security Clearance Check may request reconsideration by writing to:

Winnipeg Police Service
Division 30 Services
Attn: Service Security Officer
151 Princess Street
Winnipeg, Manitoba
R3B 1L1

