

FORM A: BID
(See B8)

1. Contract Title PROVISION OF MEDIA DESTRUCTION SERVICES

2. Bidder

Name of Bidder

Usual Business Name of Bidder as it appears on Invoice (if different from above)

Street

City

Province

Postal Code

Email Address of Bidder

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

GST Registration Number (if applicable)

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer The Bidder hereby offers to perform the Work in accordance with the Contract for the Price(s), in Canadian funds, set out on Form B: Prices, appended hereto.
6. Commencement of the Work The Bidder agrees that no Work shall commence until he/she is in receipt of a notice of award authorizing the commencement of the Work.
7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.
8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:
- | | | | |
|-----|-------|-------|-------|
| No. | _____ | Dated | _____ |
| | _____ | | _____ |
| | _____ | | _____ |
9. Time This offer shall be open for acceptance, binding and irrevocable for a period of ninety (90) Calendar Days following the Submission Deadline.
10. Signatures The Bidder or the Bidder's authorized official or officials have signed this _____ day of _____, 20_____.

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B (R1): PRICES
 (See B9)

PROVISION OF MEDIA DESTRUCTION SERVICES

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE	AMOUNT
1.	Paper shredding Services OFF-SITE	E3.3	Per Lb.	34,250 Lbs.		
2.	Paper Shredding Services ON-SITE					
2a	Approved Container Size for 2a is a 65 gallon tote	E3.3	Each	20		
2b	Approved Container Size for 2b is a 95 gallon tote	E3.3	Each	35		
2c	Approved Container Size for is 2c is a 100 LB. melamine console	E3.3	Each	120		
3.	Archival Record Destruction Services	E3.4	Box	1000 Boxes		
4.	Destruction of Audio, Video and Computer Records (OFF SITE)	E3.5	Per Lb.	500 Lbs.		
5.	Minimum Order Charge	E3.6 D3.1(f)	Each	110		
6.	Hard Disk-I-phone-Static Drive Destruction	E3.7	Each	100		
TOTAL BID PRICE (GST and MRST extra) (in figures) \$ _____ _____ _____						

 Name of Bidder