

FORM A: PROPOSAL
(See B8)

1. Contract Title PROFESSIONAL CONSULTING SERVICES FOR THE REGIONAL WATER DISTRIBUTION SYSTEM SCADA SYSTEM UPGRADE, PLC REPLACEMENT AND POWER RELIABILITY UPGRADES

2. Proponent

Name of Proponent (Legal Name)

Usual Business Name of Proponent as it appears on Invoice (if different from above)

Street

City

Province

Postal Code

Email Address of Proponent

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

GST Registration Number (if applicable)

The Proponent is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Proponent hereby authorizes the following contact Person to represent the Proponent for purposes of the Proposal.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

- 5. Offer The Proponent hereby offers to perform the Services in accordance with the Contract for the Fees, in Canadian funds, set out in the Proposal Submission.

- 6. Execution of Contract The Proponent agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.1.

- 7. Commencement of the Services The Proponent agrees that no Services shall commence until it is in receipt of a notice of award from the City authorizing the commencement of the Services.

- 8. Contract The Proponent agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.

- 9. Addenda The Proponent certifies that the following Addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No. _____ Dated _____
_____ _____
_____ _____

10. Time This offer shall be open for acceptance, binding and irrevocable for a period of one hundred and twenty (120) Calendar Days following the Submission Deadline.

11. Signatures The Proponent or the Proponent's authorized official or officials have signed this

_____ day of _____, 20____.

Signature of Proponent or
Proponent's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B:
SUMMARY OF ALL FEES
(see B9)

Item	Phase	Description	Spec. Ref.	Fee Type	Estimated Hours A	Fee Estimate B	Allowable Disbursements C	Total Fee B+C	Category III Consultant Services
Project Management Services	1	Project Management Services for Preliminary Design and Procurement Services	D5.4	Fixed Fee	-				
	2	Project Management Services for Contract Administration and Post Construction Services	D5.4	Time-Based	(*Estimated Minimum Hours = 280)				
Subtotal Project Management Services									
Preliminary Design Services	1	Preliminary Design Services	D5.5	Fixed Fee	-				
Procurement Services	1	Procurement Services	D5.6	Fixed Fee	-				
Contract Administration Services	2	Non-Resident Engineering Services	D5.7	Time-Based	(*Estimated Minimum Hours = 565)				
	2	Resident Engineering Services	D5.8	Time-Based	(*Estimated Minimum Hours = 800)				
	2	Travel Budget for Factory Acceptance Testing	D5.8.1(d)	Fixed Travel Budget	-	-	\$40,000	\$40,000	
	2	Commissioning Services	D5.9	Time-Based	(*Estimated Minimum Hours = 750)				
Subtotal Contract Administration Services									
Post Construction Services	2	Post Construction Services	D5.10	Time-Based	(*Estimated Minimum Hours = 200)				

*If deviating from the estimated minimum hours, refer to B9.3.1 for additional requirements.

FEE Summation	
Total Phase 1	
Subtotal Project Management Services for Preliminary Design and Procurement Services	
Subtotal Preliminary Design Services	
Subtotal Procurement Services	
Total Phase 2	
Subtotal Project Management Services for Contract Administration and Post Construction Services	
Subtotal Contract Administration Services	
Subtotal Post Construction Services	
Total Fees (Total Phase 1 + Total Phase 2)	

Total Fees Phase 1 in Figures (without GST and MRST) Canadian Dollars _____
 (In Words) _____

Total Fees Phase 2 in Figures (without GST and MRST) Canadian Dollars _____
 (In Words) _____

Grand Total Fees (Total Fees Phase 1 + Total Fees Phase 2) in Figures (Without GST and MRST) Canadian Dollars _____
 (In Words) _____

Name of Proponent _____

**FORM D:
HOURLY RATES - TIME-BASED FEES**
(see B9)

Item #	Description*	Name of Personnel (Where applicable)									
			2016	2017	2018	2019	2020	2021	2022	2023	
A	Project direction / project management										
A.1	Principal in charge										
A.2	Owner's Advocate Project Manager										
A.3	Design Build Procurement Lead										
A.4	Lead Resident Engineer										
A.5	Non-resident engineer										
A.6	Lead Commissioning Expert										
A.7	Clerks										
A.8	Others (identify)										
A.8.1	#1										
A.8.2	#2 etc.										
B	Electrical										
B.1	Design Leader										
B.2	Senior engineers										
B.2.1	#1										
B.2.2	#2 etc.										
B.3	Intermediate engineers										
B.3.1	#1										
B.3.2	#2 etc.										
B.4	Junior engineers										
B.5	Senior technicians / technologists										
B.6	Intermediate technicians / technologists										
B.7	Junior technicians / technologists										
B.8	Experts/advisers										
B.8.1	#1										
B.8.2	#2 etc.										
C	Instrumentation, Controls & Automation										
C.1	Design Leader										
C.2	Senior engineers										
C.2.1	#1										
C.2.2	#2 etc.										
C.3	Intermediate engineers										
C.3.1	#1										
C.3.2	#2 etc.										
C.4	Junior engineers										
C.5	Senior technicians / technologists										
C.6	Intermediate technicians / technologists										
C.7	Junior technicians / technologists										
C.8	Experts/advisers										
C.8.1	#1										
C.8.2	#2 etc.										
D	Design Build Resident Engineering Team										
D.1	#1										
D.2	#2										
D.3	#3										
D.4	#4										
D.5	#5										
E	Additional on-site staff (e.g. site engineers, quantity surveyors, commissioning engineers...)										
E.1	#1										
E.2	#2										
E.3	#3										
E.4	#4										
E.5	#5										
F	Others (identify)										
F.1	#1										
F.2	#2										
F.3	#3										
F.4	#4										
F.5	#5										

* Proponents shall insert job descriptions/titles used in their company(ies) and that of their Subconsultants.