Form B: Fees

(See B8)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Line Item** | **Work Item** | **Quantity of Hours\*** | **Fee Amount** | **Allowable Disbursements** | **Total Fee** |
| **A** | **B** | **A + B** |
| **General Process** |
| 1 | Participation at the Fairness Advisor kick-off meeting | (Approximate= 2) |  |  |  |
| 2 | General Communication with the City | (Approximate = 20) |  |  |  |
| 3 | Any other duties necessarily incidental to the Services | (Approximate = 40) |  |  |  |
| **RFQ Process** |
| 4 | Review of the RFQ and associated RFQ process documents  | (Approximate = 20) |  |  |  |
| 5 | Prepare and provide RFQ evaluation fairness training | (Approximate = 5) |  |  |  |
| 6 | Review of RFQ site tour and proponent’s meeting scripts | (Approximate = 5) |  |  |  |
| 7 | Advisory services during the RFQ open period | (Approximate = 30) |  |  |  |
| 8 | Attendance and advisory services during the RFQ evaluation consensus meetings | (Approximate = 100) |  |  |  |
| **RFP Process** |
| 9 | Review of the RFP and associated RFP process documents | (Approximate = 30) |  |  |  |
| 10 | Prepare and provide RFP evaluation fairness training | (Approximate = 5) |  |  |  |
| 11 | Review of RFP site tour and proponent’s meeting scripts | (Approximate = 5) |  |  |  |
| 12 | Advisory services during the RFP open period (including attendance at CCMs) | (Approximate = 200) |  |  |  |
| 13 | Attendance and advisory services during the RFP evaluation consensus meetings | (Approximate = 100) |  |  |  |
| **Final Reporting** |
| 14 | Prepare and submit final report | (Approximate = 5) |  |  |  |
| **Total Fees and Allowable Disbursements** | **$** |

\*If deviating from the estimated minimum hours, refer to B8.3(a) for additional requirements.