

**FORM A: BID**  
(See B8)

1. Contract Title SUPPLY AND DELIVERY OF FLAT SHEET PAPER

2. Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Usual Business Name of Bidder as it appears on Invoice (if different from above)

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Email Address of Bidder

\_\_\_\_\_  
Facsimile Number

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
GST Registration Number (if applicable)

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D5.

5. Offer The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work The Bidder agrees that no Work shall commence until he/she is in receipt of a notice of award authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.		Dated	
_____		_____	
_____		_____	
_____		_____	

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of ninety (90) Calendar Days following the Submission Deadline.

10. Indigenous Self-Declaration The City is requesting that Bidders identify if their business is at least 51% owned by one or more Indigenous persons of Canada.

YES, 51% or more Indigenous ownership

NO, it is not

This information is being gathered for statistical purposes only and will not be used for purposes of evaluation.

11. Signatures

The Bidder or the Bidder's authorized official or officials have signed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signature of Bidder or  
Bidder's Authorized Official or Officials

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

**FORM B: PRICES**  
 (See B9)

**SUPPLY AND DELIVERY OF FLAT SHEET PAPER**

**UNIT PRICES**

ITEM NO.	CITY ID NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. ANNUAL QUANTITY	UNIT PRICE	AMOUNT
1.	27650	Bond Paper White 20# (8.5x11)	E3.2	Pkg.	23,600		
2.	27651	Bond Paper White 3 Hole Punch 20# (8.5x11)	E3.2	Pkg.	144		
3.	27652	Bond Paper White 20# (8.5x14)	E3.2	Pkg.	2,700		
4.	27653	Bond Paper White 20# (11x17)	E3.2	Pkg.	1,120		
5.	27654	Bond Paper Asst. Pastel Colours 20# (8.5x11)	E3.3	Pkg.	600		
6.	27655	Bond Paper Asst. Pastel Colours 20# (8.5x14)	E3.3	Pkg.	100		
7.	27656	Bond Paper Asst. Pastel Colours 20# (11x17)	E3.3	Pkg.	255		
8.	31141	Paper - Copy White 92B (8.5x11) 100% Recycled	E3.4	Pkg.	5,900		
9.	31142	Paper - Copy White 92B 3 Hole Punch (8.5x11) 100% Recycled	E3.4	Pkg.	36		
10.	31143	Paper - Copy 12.75 M White 92B (8.5x14) 100% Recycled	E3.4	Pkg.	675		
11.	31144	Paper - Copy 20 M White 92B (11x17) 100% Recycled	E3.4	Pkg.	280		
12.	27647	Vellum Bristol Paper White 67# (8.5x11) (250/pkg)	E3.5	Pkg.	50		
13.	27648	Vellum Bristol Paper Asst. Colours 67# (8.5x11) (250/pkg)	E3.5	Pkg.	50		
14.	10227	Carbonless 2-Part Form (White w/Colour) 20# (8.5x11)	E3.6	Pkg.	35		
15.	10228	Carbonless 3-Part Form (White w/Colour) 20# (8.5x11) (500/pkg)	E3.6	Pkg.	60		
16.	12302	Carbonless 3-Part Form (White w/Colour) 20# (8.5x14) (500/pkg)	E3.6	Pkg.	15		
17.	12303	Carbonless 4-Part Form (White w/Colour) 20# (8.5x11) (500/pkg)	E3.6	Pkg.	15		
18.	28552	Bond Paper Vellum Bright Assorted Colours 65# (8.5x11) Cover	E3.7	Pkg.	24		
19.	29401	Carolina Coated Cover C1S-10pt (18x12) 600/cs	E3.8	Case	24		
20.	29402	Carolina Coated Cover C2S-10pt (18x12) 600/cs	E3.9	Case	75		
21.	29408	Domtar Cougar Digital Cover – 65# - 8.8pt (8.5x11) 2500/cs	E3.10	Case	15		
22.	29409	Domtar Cougar Digital Cover – 65# 8.8pt (18x12) 650/cs	E3.11	Case	45		

**FORM B: PRICES**  
 (See B9)

SUPPLY AND DELIVERY OF FLAT SHEET PAPER

UNIT PRICES

ITEM NO.	CITY ID NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. ANNUAL QUANTITY	UNIT PRICE	AMOUNT
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TOTAL BID PRICE (GST and MRST extra) (in numbers) \$ \_\_\_\_\_

\_\_\_\_\_  
 Name of Bidder

**The following items are considered optional. It should be noted that they will NOT be considered in the evaluation process, but bidders are requested to provide contract pricing if any and/or all of these items are available.**

**FORM B: PRICES**  
 (See B9)

SUPPLY AND DELIVERY OF FLAT SHEET PAPER

**\*\*\* OPTIONAL ITEMS \*\*\*** UNIT PRICES

ITEM NO.	CITY ID NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. ANNUAL QUANTITY	UNIT PRICE	AMOUNT
23.	27639	Bond Paper Bright Colours 60# (8.5x11)	E3.12	Pkg.	7		
24.	27640	Bond Paper Vellum Bright Colours Assorted Colours 60# (8.5x14)	E3.12	Pkg.	2		
25.	27641	Bond Paper Vellum Bright Colours Assorted Colours 60# (11x17)	E3.12	Pkg.	2		
26.	12301	Carbonless 2-Part Form (White w/Colour) 20# (8.5x14) (500/pkg)	E3.6	Pkg.	2		
27.	X	Carolina 10PT - White Virgin Digital C1S 67# (8.5x11) (250/pkg)	E3.13	Pkg.	2		
28.	29403	Carolina Coated Cover C2S – 10pt (8.5x11) 1200/cs	E3.14	Case	2		
29.	29404	Pacesetter Digital Coated Silk Text – 80# (12x18) 1000/cs	E3.15	Case	10		
30.	29405	Pacesetter Digital Coated Silk Text – 100# (12x18) 1000/cs	E3.15	Case	5		
31.	29406	Pacesetter Digital Coated Silk Cover – 80# 8.8PT (12x18) 500/cs	E3.16	Case	2		
32.	29407	Pacesetter Digital Coated Silk Cover – 100# (12x18) 500/cs	E3.16	Case	2		
33.	29410	Domtar Cougar Digital Cover – 80# - 10.9pt (18x12) 500/cs	E3.17	Case	5		
34.	29411	Domtar Cougar Digital Cover – 100# - 13.9pt (18x12) 400/cs	E3.18	Case	5		