

**APPENDIX A WORK TICKET SAMPLE**

CW 312/2000 03

## CITY OF WINNIPEG PUBLIC WORKS

IF SHIFT WORKED IS NIGHT SHIFT  
 1 ACTUAL DATES SHOULD BE SHOWN AS INDICATED

DATE: MAY 21-22 / 2002

WORK ORDER NO. / ACCOUNT NO. / TASK NO. ←

TO BE COMPLETED BY CITY OF WINNIPEG PERSONNEL

LOCATION OF WORK: PORTAGE AND MAIN

EQUIPMENT		SUPPLIER NUMBER			
EQUIPMENT UNIT NO.	DESCRIPTION	CITY UNIT NO.	USE 24 HOUR CLOCK		OPERATING TIME
			START	FINISH	
123	140G PATROL	1	22:00	07:00	9HRS.
			↑	↑	
	→				

EQUIPMENT UNIT NUMBER, MODEL & TYPE LIST ALL ATTACHMENTS E.G. WING & HRS. WORKED

START & FINISH TIMES MUST BE SHOWN USING 24 HOUR CLOCK

OWNER OF EQUIPMENT: FAMOUS EQUIPMENT RENTALS - 12345  
 (PLEASE PRINT)

COMPANY NAME & SUPPLIER NUMBER

OPERATORS NAME (PLEASE PRINT) ↓ OPERATORS SIGNATURE ↓

IF OPERATOR'S SIGNATURE IS ILLEGIBLE, NAME MUST BE PRINTED WHERE PROVIDED OR BELOW SIGNATURE

COMMENTS: (LAY OFF, BREAKDOWN, TRANSFERRED, DISMISSED, ETC.)  
 (ATTACHMENTS USED E.G. BLADES, RIPPER, ETC.)

NO LUNCH BREAK

LAI D OFF

WORK TICKET NUMBER → 134651

FOREMAN'S NAME MUST BE LEGIBLE

DISTRIBUTION  
 WHITE - 1220 PACIFIC AVENUE  
 YELLOW - FOREMAN  
 PINK - RETAINED BY OPERATOR

TO BE COMPLETED BY CITY OF WINNIPEG PERSONNEL

CHECK ONE				
N	E	S	HYDRO	WW
PARKS	CENTRAL SERVICE		P.M.D.	