

RISK REGISTER

Project: Lane Closure System Project
 Last Updated: October 11, 2016

Risk #	Risk Event	Trigger Event	Responsibility	Amount at Stake	Probability	Impact	Response Plan	Priority	Resolution Date	Status	Status Comments
1	Privacy impact with any potential new information being captured. (e.g. Signage site info, ensuring contractors are aware of how the information is being used)	Office of the Director identifies that the approved improvements in the project requires a privacy impact assessment.	PWD, Records and Information Management Coordinator	Unknown	L	Could delay delivery of the project, waiting on results of privacy impact assessment	PWD, Records and Information Management Coordinator will work together to determine if the changes recommended require a privacy impact assessment	H	-	Existing	
2	Cost (tools, resource changes, etc.)	Project Stage 1 identifies any significant impacts to business processes/resources/system requirements	PWD, Information System and Technology	Unknown	M	Pairing down of requirements	PWD, Information System and Technology will discuss any concerns with the Project Board	HH	-	Existing	
3	System security/availability	Project Stage 1 identifies any significant system requirements that are considered out of the ordinary when it comes to system security/availability	PWD, Information System and Technology	Unknown	M	Delay in delivery of project	PWD, Information System and Technology will discuss any concerns with the Project Board	L	-	Existing	
4	Stage 1—Resource availability	Christy finds availability of resources is insufficient to meet project goals	Business Analyst	Unknown	H	Delay in delivery of project	Business Analyst will discuss any concerns with the Project Board	HH	-	Closed	
5	Any change to business process that would require an update to the "Manual of Temporary Traffic Control on City Streets"	The Traffic Management Branch finds that recommended business process changes will require a revision to the manual	PWD, Transportation Division, Traffic Management	Unknown	HH	Delay in delivery of project (Could take a 4-6 months for City Council approval, within 6 months most likely)	PWD, Transportation Division, Traffic Management will be involved in any changes to business processes and will identify any changes required to the manual	HH	-	Existing	
6	Mofication of lane closure approvals will cause a change to approval authority	If it is determined that this is a mandatory requirement	Business Analyst	Unknown	L	Heavy impact to business process, resourcing and cost	Identify necessity of requirement	HH	Aug-20, 2016	Closed	Discussed with Traffic Management and determined that it is not necessary to give approval authority to Transit, Signals, Parking, Traffic Services.
7	Lane Closure sources do not comply with manual and does not communicate lane closure/change to lane closure	Resistance with representatives on enforcing TMB notifications of lane closures	Business Analyst	Unknown	HH	Could delay delivery of project and/or affect reliability of lane closure data made available	Get support from the right people	HH	-	Existing	
8	Ongoing translation of Traffic Effect text that is visible to the public is net new effort										
9	Limited access to business internet at construction site for reporting										
10	Unknown who will support requests/incidents concerning LCR/RLC/RR and the application										