

FORM A: BID
(See B8)

1. Contract Title SUPPLY AND DELIVERY OF SNOWMOBILES

2. Bidder

Name of Bidder

Usual Business Name of Bidder as it appears on Invoice (if different from above)

Street

City

Province

Postal Code

Email Address of Bidder

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

GST Registration Number (if applicable)

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

Email Address

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work The Bidder agrees that no Work shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.

7. Contract By submitting a bid in response to this Tender, the Bidder certifies that it has read, understands, and agrees to the terms and conditions of this Tender and that the Tender, in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Indigenous Self-Declaration The City is requesting that Bidders identify if their business is at least 51% owned by one or more Indigenous persons of Canada.

YES, 51% or more Indigenous ownership

NO, it is not

This information is being gathered for statistical purposes only and will not be used for purposes of evaluation.

11. Signatures

The Bidder or the Bidder's authorized official or officials have signed this

_____ day of _____, 20_____.

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
(See B9)

SUPPLY AND DELIVERY OF SNOWMOBILES

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	QUANTITY	UNIT PRICE
1.	Snowmobile	19038	Each	2	

Name of Bidder

FORM N: DETAILED SPECIFICATIONS 19038

SNOWMOBILE

1.0 DESCRIPTION OF EQUIPMENT

- 1.1 These specifications describe a **Snowmobile** and other equipment and features as specified herein.
- 1.2 The **Snowmobile** shall be a new 2019 model year or newer.
- 1.3 The **Snowmobile** and all other items/components shall be the manufacturer's latest model. The equipment shall be furnished complete and ready for operation. Any parts or accessories not specifically mentioned, but which are required to complete and place the equipment and associated attachments in successful operation shall be furnished as though specifically mentioned in these specifications. The equipment and associated attachments, and all parts thereof, shall conform in strength and quality of material and workmanship, to the best standards and engineering practice of the industry.
- 1.4 It will be the responsibility of the Bidder to inform the City of any errors or omissions in these specifications, for under this Contract the Contractor shall be held responsible for the satisfactory operational function of the equipment.

2.0 OTHER SPECIFICATIONS AND STANDARDS

- 2.1 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.
- 2.2 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.
- 2.2 The **Snowmobile** shall comply with the applicable regulations:

Transport Canada, National Safety Mark, NSM:
<http://www.tc.gc.ca/eng/acts-regulations/acts-road.htm>

Manitoba Safety and Health Regulation, Parts 12, 16, 22:
<http://web2.gov.mb.ca/laws/regs/current/217.06.pdf>

Canadian Motor Vehicle Safety Standards C.M.V.S.S.
http://laws-lois.justice.gc.ca/eng/regulations/C.R.C.,_c._1038/section-sched3.html

Manitoba Highway Traffic Act regulations and requirements including, but not limited to, a Manitoba Government Inspection with Safety Sticker.
<http://web2.gov.mb.ca/laws/regs/index.php?act=h60>

Canadian Standards Association, CSA:
<http://www.csagroup.org/>

Under Writers of Canada, U/L:
<http://www.ulc.ca/>

Society of Automotive Engineers, SAE:
<http://www.sae.org/>

City of Winnipeg Lighting Visibility
Standard: <http://winnipeg.ca/matmgt/pdfs/PublicWorksEquipLightingVisibility.pdf>.

- 2.3 It will be the responsibility of the Bidder to inform the City of any deficiencies in these specifications, for under this Contract the Contractor shall be held responsible for the design, performance, reliability and satisfactory operational function of the units.

3.0 SERVICE FACILITY

- 3.1 For the purpose of warranty repairs, the Bidder shall have an authorized service facility located within 10 km of the boundaries of the City of Winnipeg. The facility, or a portion thereof, shall be dedicated to the service and maintenance of the type equipment being offered. Further to B9.1, Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience, and general service capabilities within three (3) Business Days upon request of the Contract Administrator.

4.0 REFERENCES

- 4.1 Provide five (5) references where this equipment is used in a working environment where climatic conditions are similar to the City of Winnipeg.

5.0 MAKE & MODEL

- 5.1 **State** make, year and model of the equipment bid- _____

6.0 INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS

- 6.1 Each bid will be evaluated based on adherence to all terms, conditions and requirements outlined in the Bid Opportunity package.

- 6.2 All items in these specifications must be answered indicating compliance or non-compliance. **BIDDERS SHALL STATE "YES" FOR COMPLIANCE OR STATE DEVIATION**, or give reply where requested to do so. Deviations and/or equivalents shall be clearly stated and fully detailed. Deviations and/or equivalents will be considered subject to evaluation. In every instance where a brand name or design specification is used, the City will also consider deviations and/or equivalents.

- 6.3 **EACH BIDDER IS REQUIRED TO FILL IN EVERY BLANK. FAILURE TO DO SO MAY BE USED AS A BASIS FOR REJECTION OF BID**

7.0 PERFORMANCE RELIABILITY

- 7.1 The responsibility for the design of the **Snowmobile**, its performance and reliability shall rest upon the Contractor.

- 7.2 The term "repeated failures" as used herein is defined to mean that the same component, subassembly, or assembly develops repeated defects, breakdowns and/or malfunctions rendering the vehicle inoperative, or requiring repeated shop correction, service and/or replacement during the warranty period applicable for said component, subassembly, of assembly. Minor items or ordinary service adjustments are not included, or considered under the scope of "repeated failures", as well as other factors, such as operational damage due to accidents, misuse or lack of proper maintenance, service and lubrication attention by not following the manufacturer's preventative maintenance schedule.

- 7.3 Where the **Snowmobile** develops “repeated failures” in service, the Contractor shall make any necessary engineering changes, repairs, alterations or modifications in order to guarantee reliability of performance.
- 7.4 The equipment shall be capable of consistent top performance in City of Winnipeg Environment. Note: The City of Winnipeg has four seasons with ambient temperatures ranging from approximately 90°F (32°C) to -40°F (-40°C)

8.0 FUEL

- 8.1 Where applicable, all equipment must be fully fueled upon delivery (no exceptions).

9.0 QUALIFICATIONS OF MANUFACTURER & CONTRACTOR

- 9.1 The manufacturer of the **Snowmobile** shall have five (5) years continuous experience manufacturing the equipment.
- 9.2 The manufacturer shall have in effect a documented quality control program ensuring that the quality of materials and workmanship, including welding, conforms to the best standards and engineering practice of the industry.
- 9.3 The Contractor shall have five (5) years continuous experience servicing, repairing and maintaining **Snowmobile** of the type being offered.

10.0 SPECIFICATIONS:

10.1	Engine	Approx. 900cc, 4-stroke, liquid cooled, DOHC (Double Overhead Cam), EFI.	_____
10.2	Drivetrain	Synchromesh transmission with 2 forward gears (shift on the fly) and 1 reverse gear.	_____
10.3	Reverse	Mechanical gear.	_____
10.4	Starting	Electric start.	_____
10.5	Fuel type	Regular unleaded gas 87 octane.	_____
10.6	Instrumentation	Speedometer, Odometer, Tachometer, Trip meter, Fuel Gauge, Warning Lights.	_____
10.7	Fuel capacity	Approx. (45 liters).	_____
10.8	Overall length	Approx. 130 inches.	_____
10.9	Overall width	Approx. 42 inches.	_____
10.10	Overall height	Approx. 52 inches.	_____
10.11	Ski stance	Approx. 35 inches.	_____
10.12	Overall ski length	Approx. 41 inches.	_____
10.13	Track dimensions	Approx. 156" L x 24" W x 1.25" H (profile).	_____
10.14	Front suspension	Strut style with shock and approx. 6 inches of travel.	_____
10.15	Rear suspension	Articulating, with shock and approx. 9 inches of travel.	_____

10.16	Brakes	Hydraulic with braided stainless-steel brake line.	_____
10.17	Throttle lever	Heated.	_____
10.18	Hand grips	Heated.	_____
10.19	Mirrors	Required.	_____
10.20	Windshield	Required.	_____
10.21	Seating	2-up modular with under seat storage.	_____
10.22	Rear bumper	Heavy duty.	_____
10.23	Heavy duty hitch	Tongue type.	_____
10.24	Dry weight	Approx. 700 lbs.	_____
10.25	Power outlet	12V.	_____
10.26	Lights	Front twin halogen headlights, tail and brake lights.	_____
10.27	Belly pan protector	Full skid plate.	_____
10.28	Trailer cover	Cover for the snowmobile when being towed on a trailer.	_____
10.29	Safety lighting	<ul style="list-style-type: none">• Whelen TIR3 LED Amber lights complete with mounting grommets.• Qty six (6) to achieve 360 degree visibility.• Two (2) front, two (2) back and one (1) each side. Wired directly to the ignition i.e. no switch. Locations to be discussed prior to inspection.	_____
10.30	Fire extinguisher	ABC type (2 lb.) Securely mounted with quick release State: location.	_____

11.0 **WARRANTY**

11.1 All warranty information shall be detailed and include all exclusions. The Contractor shall provide all published warranty information upon delivery of the equipment. Bidder shall state all warranty information. _____

11.2 Warranty duration **State:** _____

12.0 **DELIVERY**

12.1 Delivery Point: The complete unit shall be serviced, ready for operation and delivered F.O.B. with the freight prepaid, including invoice and N.I.V.S. (if applicable) to the WFMA 185 Tecumseh Street, Winnipeg MB. The Contractor shall be notified by the Contractor Administrator the delivery address prior to issuance of the purchase order _____

12.2 Delivery Time: **State earliest delivery time** from the date of award. Equipment shall be delivered between 8:00 am and 2:00 pm on Business Days. _____

12.3 Delivery Contact: The Contractor shall contact the Contract Administrator prior to delivery of the equipment. _____

12.4 P.D.I: A pre-delivery inspection shall be performed by the Contractor on the equipment. Proof upon inspection including completed check list _____

13.0 **MANUALS**

13.1 Manuals supplied under this Contract. The manuals shall cover the complete equipment including all components thereof, CD or USB flash drive is preferred where available. _____

13.2 The following manuals shall be supplied with the units when delivered:

a) Operator's manual – Three (3) per unit (one operator manual shall be sent to the Equipment Operator Training Branch _____

b) Parts and service manuals – one (1) complete sets including preventative maintenance schedules. CDs or USB flash drive are preferred. _____

14.0 **PARTS/LABOUR PRICING**

14.1 Bidder to provide City of Winnipeg Parts Discount % Pricing from retail parts pricing. **State percentage discount-** %_____

14.2 Bidder to provide City of Winnipeg Labor Discount % Pricing from Retail shop labor rate. **State percentage discount-** %_____