

**FORM A: BID**  
(See B8)

1. Contract Title SUPPLY AND DELIVERY OF ALL-TERRAIN VEHICLES (ATVS)

2. Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Usual Business Name of Bidder as it appears on Invoice (if different from above)

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Email Address of Bidder

\_\_\_\_\_  
Facsimile Number

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
GST Registration Number (if applicable)

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

\_\_\_\_\_  
Email Address

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work The Bidder agrees that no Work shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.

7. Contract By submitting a bid in response to this Tender, the Bidder certifies that it has read, understands, and agrees to the terms and conditions of this Tender and that the Tender, in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of Sixty (60) Calendar Days following the Submission Deadline.

10. Indigenous Self-Declaration The City is requesting that Bidders identify if their business is at least 51% owned by one or more Indigenous persons of Canada.

YES, 51% or more Indigenous ownership

NO, it is not

This information is being gathered for statistical purposes only and will not be used for purposes of evaluation.

11. Signatures

The Bidder or the Bidder's authorized official or officials have signed this

\_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_\_

Signature of Bidder or  
Bidder's Authorized Official or Officials

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

**FORM B: PRICES**  
(See B9)

SUPPLY AND DELIVERY OF ALL-TERRAIN VEHICLES (ATVS)

**UNIT PRICES**

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	QUANTITY	UNIT PRICE
1.	All-Terrain Vehicle	19028	Each	2	

\_\_\_\_\_  
Name of Bidder

**FORM N: DETAILED SPECIFICATIONS 19028**  
**ATV**

**1.0 DESCRIPTION OF EQUIPMENT**

- 1.1 These specifications describe an **ATV** and other equipment and features as specified herein.
- 1.2 The **ATV** shall be a new 2019 model year or newer.
- 1.3 The **ATV** and all other items/components shall be the manufacturer's latest model. The equipment shall be furnished complete and ready for operation. Any parts or accessories not specifically mentioned, but which are required to complete and place the equipment and associated attachments in successful operation shall be furnished as though specifically mentioned in these specifications. The equipment and associated attachments, and all parts thereof, shall conform in strength and quality of material and workmanship, to the best standards and engineering practice of the industry.
- 1.4 It will be the responsibility of the Bidder to inform the City of any errors or omissions in these specifications, for under this Contract the Contractor shall be held responsible for the satisfactory operational function of the equipment.

**2.0 OTHER SPECIFICATIONS AND STANDARDS**

- 2.1 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.
- 2.2 Where applicable, the **ATV** shall comply with the applicable regulations:

Transport Canada, National Safety Mark, NSM:  
<http://www.tc.gc.ca/eng/acts-regulations/acts-road.htm>

Manitoba Safety and Health Regulation, Parts 12, 16, 22:  
<http://web2.gov.mb.ca/laws/regs/current/217.06.pdf>

Canadian Motor Vehicle Safety Standards C.M.V.S.S.  
[http://laws-lois.justice.gc.ca/eng/regulations/C.R.C.,\\_c.\\_1038/section-sched3.html](http://laws-lois.justice.gc.ca/eng/regulations/C.R.C.,_c._1038/section-sched3.html)

Manitoba Highway Traffic Act regulations and requirements including, but not limited to, a Manitoba Government Inspection with Safety Sticker.  
<http://web2.gov.mb.ca/laws/regs/index.php?act=h60>

Canadian Standards Association, CSA:  
<http://www.csagroup.org/>

Under Writers of Canada, U/L:  
<http://www.ulc.ca/>

Society of Automotive Engineers, SAE:  
<http://www.sae.org/>

City of Winnipeg Lighting Visibility Standard:  
<http://winnipeg.ca/matmgt/pdfs/PublicWorksEquipLightingVisibility.pdf>

Manitoba Building Code:  
[https://web2.gov.mb.ca/laws/regs/current/\\_pdf-regs.php?reg=31/2011](https://web2.gov.mb.ca/laws/regs/current/_pdf-regs.php?reg=31/2011)

- 2.3 It will be the responsibility of the Bidder to inform the City of any deficiencies in these specifications, for under this Contract the Contractor shall be held responsible for the design, performance, reliability and satisfactory operational function of the units.

**3.0 SERVICE FACILITY**

3.1 For the purpose of warranty repairs, the Bidder shall have an authorized service facility. The facility, or a portion thereof, shall be dedicated to the service and maintenance of the type equipment being offered. Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience, and general service capabilities within three (3) Business Days upon request of the Contract Administrator.

**4.0 REFERENCES**

4.1 If available, please provide five (5) references where this equipment is used in a working environment where climatic conditions are similar to the City of Winnipeg.

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**5.0 MAKE & MODEL**

5.1 **State** year, make and model being bid: \_\_\_\_\_

**6.0 INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS**

6.1 Each bid will be evaluated based on adherence to all terms, conditions and requirements outlined in the Bid Opportunity package.

6.2 All items in these specifications must be answered indicating compliance or non-compliance. **BIDDERS SHALL STATE "YES" FOR COMPLIANCE OR STATE DEVIATION**, or give reply where requested to do so. Deviations and/or equivalents shall be clearly stated and fully detailed. Deviations and/or equivalents will be considered subject to evaluation. In every instance where a brand name or design specification is used, the City will also consider deviations and/or equivalents.

6.3 **EACH BIDDER IS REQUIRED TO FILL IN EVERY BLANK. FAILURE TO DO SO MAY BE USED AS A BASIS FOR REJECTION OF BID**

**7.0 PERFORMANCE RELIABILITY**

7.1 The responsibility for the design of the **ATV** its performance and reliability shall rest upon the Contractor.

7.2 The term "repeated failures" as used herein is defined to mean that the same component, subassembly, or assembly develops repeated defects, breakdowns and/or malfunctions rendering the vehicle inoperative, or requiring repeated shop correction, service and/or replacement during the warranty period applicable for said component, subassembly, of assembly. Minor items or ordinary service adjustments are not included, or considered under the scope of "repeated failures", as well as other factors, such as operational damage due to accidents, misuse or lack of proper maintenance, service and lubrication attention by not following the manufacturer's preventative maintenance schedule.

7.3 Where the **ATV** develops "repeated failures" in service, the Contractor shall make any necessary engineering changes, repairs, alterations or modifications in order to guarantee reliability of performance.

7.4 The equipment shall be capable of consistent top performance in City of Winnipeg Environment.  
**Note: The City of Winnipeg has four seasons with ambient temperatures ranging from approximately 90°F (32°C) to -40°F (-40°C).**

**8.0 FUEL**

8.1 Where applicable, all equipment must be fully fueled upon delivery (no exceptions).

**9.0 QUALIFICATIONS OF MANUFACTURER & CONTRACTOR**

9.1 The manufacturer of the ATV shall have five (5) years continuous experience manufacturing ATV.

9.2 The manufacturer shall have in effect a documented quality control program ensuring that the quality of materials and workmanship, including welding, conforms to the best standards and engineering practice of the industry.

9.3 The Contractor shall have five (5) years continuous experience servicing, repairing and maintaining ATV of the type being offered.

**10.0 SPECIFICATIONS:**

**Requirement:**

The City of Winnipeg requires two (2) ATVs meeting the following specifications:

- Horsepower = approximately 60 HP
- Four Wheel ATV
- Electric start
- Winch
- Back rack with a capacity of approximately 200 lbs.

**Purpose of the ATV:**

The Department will be using these units to conduct spraying in different sites throughout the city to control weeds

**Work location of the ATV:**

Around Retention Ponds and/or on boulevards

**Payload of the ATV:**

ATV Boomless sprayer with a 25 gallon poly tank

**Make and Model**

10.1 Make **State:** \_\_\_\_\_

10.2 Model **State:** \_\_\_\_\_

**Engine**

10.3 Engine Type **State:** \_\_\_\_\_

10.4 Horsepower **State:** Approximately 60 HP  
horsepower \_\_\_\_\_

10.5 Displacement **State:** Approximately 650 cc  
\_\_\_\_\_

10.6	Starting System	Electric <b>State:</b>	_____
10.7	Cooling System	Liquid <b>State:</b>	_____
<b>Drivetrain</b>			
10.8	Transmission	<b>State:</b> type	_____
10.9	Drivetrain	Selectable 2WD and 4WD <b>State:</b>	_____
10.10	Locking Front Differential	<b>State:</b>	_____
<b>Brakes</b>			
10.11	Front	<b>State:</b>	_____
10.12	Rear	<b>State:</b>	_____
10.13	Park Brake	<b>State:</b>	_____
<b>Suspension</b>			
10.14	Front Suspension	<b>State:</b>	_____
10.15	Front Shocks	<b>State:</b>	_____
10.16	Rear Suspension	<b>State:</b>	_____
10.17	Rear Shocks	<b>State:</b>	_____
<b>Lighting</b>			
10.18	Lighting - LED	<ul style="list-style-type: none"><li>• Headlights</li><li>• Turn signals</li><li>• Tail lights</li><li>• Brake lights</li></ul> <b>State:</b>	_____
<b>Dimensions / Capacities</b>			
10.19	Wheel Base	<b>State:</b>	_____
10.20	Weight	<b>State:</b> wet weight	_____
10.21	Length	<b>State:</b>	_____
10.22	Width	<b>State:</b>	_____
10.23	Height	<b>State:</b>	_____
10.24	Seat Height	<b>State:</b>	_____
10.25	Ground Clearance	<b>State:</b>	_____
10.26	Rack Capacity	<b>State:</b> front and rear	_____
10.27	Storage Capacity	<b>State:</b>	_____
10.28	Towing Capacity	<b>State:</b> front and rear	_____

10.29 Fuel Capacity **State:** \_\_\_\_\_

**Instrumentation / Gauges**

10.30 Check all that apply: \_\_\_\_\_

- Speedometer \_\_\_\_\_
- Odometer \_\_\_\_\_
- Tachometer \_\_\_\_\_
- Trip Meter \_\_\_\_\_
- Hour Meter \_\_\_\_\_
- Service Indicator \_\_\_\_\_
- Diagnostic Indicator \_\_\_\_\_
- Fuel Gauge \_\_\_\_\_
- 4WD Indicator \_\_\_\_\_
- Hi Temperature \_\_\_\_\_
- Engine Lights \_\_\_\_\_
- Engine Coolant Temperature \_\_\_\_\_
- Parking Brake Indicator \_\_\_\_\_
- Oil Level \_\_\_\_\_
- Battery Charge Status \_\_\_\_\_

**Tires / Wheels**

10.31 Front Tires **State:** \_\_\_\_\_

10.32 Rear Tires **State:** \_\_\_\_\_

10.33 Wheels **State:** \_\_\_\_\_

**Accessories**

10.34 Anti-Theft System **State:** \_\_\_\_\_

10.35 DC Outlet Lighter type DC outlet in console  
**State:** \_\_\_\_\_

10.36 Bumpers Heavy duty front and rear  
**State:** \_\_\_\_\_

10.37 Mud Guards Mud guards  
**State:** \_\_\_\_\_

10.38 Windshield **State:** size \_\_\_\_\_

10.39 Handlebar Protection Handlebar wind deflectors  
**State:** \_\_\_\_\_

10.40 Back Rack Extension **State:** \_\_\_\_\_

10.41 Winch Kit

- Approximately 3000 lbs. pulling capacity
- WARN winch – Front Mount
- Removable from front to rear of unit
- Supply and install all necessary mounting hardware

**State:** \_\_\_\_\_

10.42	Rear Receiver Hitch	<b>State:</b>	_____
10.43	Colour	<b>State:</b> available colours	_____
	<b>Safety</b>		
10.44	Fire Extinguisher	<ul style="list-style-type: none"><li>• ABC type (2 lb.)</li><li>• Securely mounted with quick release</li></ul> <b>State:</b> location	_____
10.45	Amber Strobes	<ul style="list-style-type: none"><li>• Whelen TIR3 LED Amber lights complete with mounting grommets</li><li>• Qty six (6) to achieve 360 degree visibility</li><li>• Two (2) front, two (2) back and one (1) each side</li><li>• Wired directly to the ignition i.e. no switch</li></ul> <b>Location to be determined at pre-production meeting</b>	_____
10.46	Battery Disconnect Switch	Lockable with padlock	_____
10.47	Horn	Horn	_____
10.48	Back Up Alarm	Required <b>State:</b> dB	_____
10.49	Slow Moving Vehicle Sign	Mounted	_____
11.0	<b><u>WARRANTY:</u></b>		
11.1	All warranty information shall be detailed and <b><u>include all exclusions.</u></b> _____		
	The Contractor shall provide all published warranty information upon delivery of the equipment.		
	Bidder shall state all warranty information.		
11.2	Factory	<b>State:</b>	_____
12.0	<b><u>DELIVERY:</u></b>		
12.1	<b><u>Delivery Point:</u></b> _____		
	The complete unit shall be serviced, ready for operation and delivered F.O.B. with the freight prepaid, including invoice and N.V.I.S. (if applicable) to the WFMA 185 Tecumseh Street, Winnipeg MB.		
12.2	<b><u>Delivery Time:</u></b> _____		
	Equipment shall be delivered between 8:00 am and 2:00 pm on Business Days.		
	<b>State:</b> earliest delivery time from date of award: _____		

12.3 **Delivery Contact:** \_\_\_\_\_

The Contractor shall contact the Contract Administrator prior to delivery of the equipment.

12.4 **P.D.I.:** \_\_\_\_\_

A pre-delivery inspection shall be performed by the Contractor on the equipment. Proof upon inspection including completed check list

13.0 **MANUALS:**

13.1 **Operator's Manual:** \_\_\_\_\_

Two (2) per unit shall be supplied with the units when delivered

14.0 **PARTS/LABOUR PRICING:**

14.1 Bidder to provide City of Winnipeg Parts Discount % Pricing from retail parts pricing. **State percentage discount** \_\_\_\_\_

14.2 Bidder to provide City of Winnipeg Labor Discount % Pricing from Retail shop labor rate. **State percentage discount** \_\_\_\_\_

15.0 **FIRST SERVICE PREVENTATIVE MAINTENANCE KIT:**

15.1 In order to assure minimum downtime of the Equipment in future service, the Contractor must provide one (1) complete replacement set of new OEM filters for each unit purchased. The set of required filters shall include (if applicable to the equipment type) air, fuel, oil, cab and hydraulic, or otherwise all known necessary common replacement filters required for the first preventative maintenance servicing. \_\_\_\_\_

15.2 The Contractor must provide a list of factory recommended lubricants to be used with the equipment, as well as a complete cross reference guide for all warranty approved lubricants and filters that can be used during Preventative Maintenance servicing. \_\_\_\_\_