



378-2021 ADDENDUM 4

PROVISION OF FOOD AND BEVERAGE VENDING MACHINE SERVICES FOR RECREATION CENTRES

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
TENDER**

ISSUED: November 19, 2021
BY: D. Westra-Hanaback/ for Brian Honey
TELEPHONE NO. 204 986-7568

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE TENDER AND SHALL FORM A PART
OF THE CONTRACT DOCUMENTS**

Template Version: A20190115

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Tender, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid may render your Bid non-responsive.

PART B – BIDDING PROCEDURES

Revise B11.2.1: The Historical Annual Gross Sales listed on Form B: Payment to the City *excludes* GST **and** PST.

Clarification: The HAGS listed on Form B(R1) contained in Addendum 2 correctly excluded both GST and PST, but Clause B11.2.1 that was added did not accurately reflect this.

PART D – SUPPLEMENTAL CONDITIONS

Revise D18.4 to read: Payment to the City shall be based on the actual monthly sales at each location as follows:

- Actual sales minus the applicable GST **and** PST rate. For example, Vending machine sales of \$100 shall be calculated as \$100 less GST **and** PST (currently at a rate of 5% **and** 7% **respectively**). In this example, payment due to the City will be based on \$100 divided by **1.12 = \$89.29**. The amount of **\$89.29** shall be used to determine the commission that shall be paid to the City.