



- (d) A list of all past addresses and dates when resided.
- (e) Identification - photocopies of two valid pieces of identification with at least one piece of photo identification:
  - (a) Photo Identification must be one of the following:
    - (i) Driver's License,
    - (ii) Passport,
    - (iii) Permanent Resident Card,
    - (iv) Aboriginal Status Card,
    - (v) Manitoba Public Insurance Identification Card.
  - (b) Second identification must be one of the following:
    - (i) Birth Certificate,
    - (ii) Social Insurance Card – (SIN confirmation letters effective April 2014),
    - (iii) Provincial Health Card,
    - (iv) Citizenship Card,
    - (v) Firearms License,
    - (vi) Immigration Papers,
    - (vii) National Defense Card,
    - (viii) Nexus Card,
    - (ix) FAST CARD from Canada Border Services Agency.
- (f) A completed Form P-608: Security Clearance Check authorization form available at <https://www.winnipeg.ca/matmgt/templates/information.stm#securitycheck>. Form P-608 must be signed and dated.
  - (i) Signature of Witness shall be signed by the contact person stated on Form A: Bid/Proposal.

F1.4 Each individual shall submit the required information and form to the Winnipeg Police Service Division 30 Security Section Supervisor at Main Floor, 245 Smith Street:

- (a) within five (5) Business Days of the Award of Contract; or
- (b) in the case of additional or replacement individuals during the term of the Contract, at least thirty (30) Calendar Days before they assume their controlling role within the company or are proposed to commence Work for the Winnipeg Police Service

F1.5 Any company for whom a satisfactory Level Two Security Clearance is not obtained for all owner(s), member(s) of the Board of Directors; and persons with controlling interest in the company will not be qualified for award of Contract.

F1.6 Any individual proposed to do the Work for whom a satisfactory Level Two Security Clearance is not obtained will not be permitted to perform any Work within Winnipeg Police Service facilities.

F1.7 Any satisfactory Security Clearance obtained thereby will be deemed valid for one (1) year from the date of clearance, subject to a repeated Security Clearance Check as hereinafter specified.

- (a) Each individual doing Work in a Winnipeg Police Service Facility shall provide photo identification upon entry, in order that their Level Two security clearance can be verified.

F1.8 Notwithstanding the foregoing, at any time during the term of the Contract, the City may, at its sole discretion and acting reasonably, require a further Security Clearance Check.

F1.8.1 The Contract will be terminated with any Contractor should any owner(s), member(s) of the Board of Directors; or persons with controlling interest in the company fail to obtain a satisfactory Security Clearance Check as a result of a repeated Security Clearance Check.

F1.8.2 Any individual who fails to obtain a satisfactory Security Clearance Check as a result of a repeated Security Clearance Check will not be permitted to continue to perform Work under the Contract for the Winnipeg Police Service.