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| --- | --- |
| W:\TAP\Niche RMS\Niche Word Forms - Master List\Creating Templates\DocFill & Document Template Files\WPS_Image_BW_Small.gif | **WINNIPEG POLICE SERVICE****LEVEL 2 SECURITY CHECKS AND LEVEL 3 RENEWALS** |
| *\*\*\*APPLICATIONS WILL NOT BE CONSIDERED UNLESS THEY ARE COMPLETED IN FULL AND LEGIBLE\*\*\** |
| **Please provide the following information in the following format:****Part 1** - A list of names (including maiden names), addresses, dates of birth, phone numbers and occupations **of all immediate family members (including parents) and their spouses / common law. Include your spouse / common-law, boyfriend, girlfriend and their family members**. This includes stepbrothers and sisters and half- brothers and sisters. **Part 2** -A list of names, dates of birth, addresses, phone numbers and occupations of at **least four (4) of your closest friends.****Part 3** - The name of your immediate supervisor, their position within their organization, their phone number, mailing address and email address.**Part 4** - A list of **all your past addresses and dates when resided**. **Part 5** - Photocopies of **two (2) valid pieces of government issued identification**:  **Primary Photo Identification – must provide at least one of the following:** * Driver’s license
* Manitoba Identification card (issued by Manitoba Public Insurance)
* Passport
* Permanent resident card
* Secure certificate of Indian status card
* Refugee Protection Claimant Document

 **Non-photo identification:** * Health insurance card (issued by a province in Canada)
* Certificate of Indian status card
* Birth Certificate
* Citizenship Card (or Citizenship Certificate)
* Confirmation of Permanent Residence
* Work Permit or Study Permit issued by the Government of Canada
* Single Journey Travel Document issued by the Government of Canada
* Social Insurance Card (or SIN Confirmation Letter)
* Firearms License for Possession & Acquisition
* Military Service Identification Card (CFOne Card or Veteran’s Service Card)
* Nexus Card
* Fast Card (Canada Border Service Agency)

**Part 6** - Security Check Clearance form P-608. Must be signed and dated.All security clearances **expire after a period of one (1) year from date of clearance or at the discretion of the WPS**.  |
| **Level 2 - Contact the WPS Security Officer for further information on the security clearance process or on renewal procedures at** **wps-securityclearance@winnipeg.ca****Level 3 - Contact the WPS Human Resources Recruiting Sergeant for further information on the security clearance process or on renewal procedures at** WPS-HRRecruitingSgt@winnipeg.ca. |
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**PART 1 - COMPLETE LIST OF ALL IMMEDIATE FAMILY MEMBERS**

**\*\*Please continue on another piece of paper if 15 spaces are not enough for ALL immediate family members.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Name****Surname / Given**(Relationship) | **Date of Birth**YY / MM / DD | **Address** | **Phone Number** | **Occupation / Employer** |
| **1.** |  |  |  |  |  |
| **2.** |  |  |  |  |  |
| **3.** |  |  |  |  |  |
| **4.** |  |  |  |  |  |
| **5.** |  |  |  |  |  |
| **6.** |  |  |  |  |  |
| **7.** |  |  |  |  |  |
| **8.** |  |  |  |  |  |
| **9.** |  |  |  |  |  |
| **10.** |  |  |  |  |  |
| **11.** |  |  |  |  |  |
| **12.** |  |  |  |  |  |
| **13.** |  |  |  |  |  |
| **14.** |  |  |  |  |  |
| **15.** |  |  |  |  |  |

**PART 2 - COMPLETE LIST OF AT LEAST 4 FRIENDS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Name****Surname/Given** | **Date of Birth**YY / MM / DD | **Address** | **Phone Number** | **Occupation / Employer** |
| **1.** |  |  |  |  |  |
| **2.** |  |  |  |  |  |
| **3.** |  |  |  |  |  |
| **4.** |  |  |  |  |  |
| **5.** |  |  |  |  |  |

**PART 3 – SUPERVISOR INFORMATION**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Name****Surname/Given** | **Date of Birth**YY / MM / DD | **Business****Address** | **Email address and contact phone numbers** | **Occupation / Title** |
| **1.** |  |  |  |  |  |

**PART 4 - COMPLETE LIST OF YOUR PAST ADDRESSES & DATES OF WHEN RESIDED**

|  |  |  |
| --- | --- | --- |
|  | **Address** | **Dates Resided** |
| **1.** |  |  |
| **2.** |  |  |
| **3.** |  |  |
| **4.** |  |  |
| **5.** |  |  |
| **6.** |  |  |

**PART 5 - Photocopies of two pieces of government issued identification *(ie. valid photo drivers’ license, valid passport, birth certificate, etc)***

**PART 6 – WPS Security Check Clearance form P-608.**