



RFQ No. 651-2022 ADDENDUM 2

REQUEST FOR QUALIFICATION FOR THE PROVISION OF STAFF AUGMENTATION SERVICES

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE BID/PROPOSAL

ISSUED: January 6, 2023
BY: Sean Clarke
TELEPHONE NO. 204- 391-5259

THIS ADDENDUM SHALL BE INCORPORATED INTO THE BID/PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: Add 2021-03-05

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.

QUESTIONS AND ANSWERS

- Q1: Do we need to submit Sample Resume (Form C - Staffing Resource Strength matrix)?
- A1: No. Sample resumes are not required
- Q2: What client is exactly looking for "Resource reference" or "Proponent reference" in "Form C - Staffing Resource Strength matrix"?
- A2: We are looking for a reference from a client of the proponent who supplied the service
- Q3: If client is looking for 3 references, do we need to submit the detailed information of reference including "name", "project title", "contact information" etc. (Form C - Staffing Resource Strength matrix)?
- A3: Yes. The City of Winnipeg will require detailed reference information including the name of the reference, contact information, project title, services provided, etc.
- Q4: Based on the "Sample Resume" and assuming that the reference need to submit once we are qualified or engagement is done as written in section E4.4?
- A4: There is no connection between Form C and Section E4.4. Section E4.4 is meant to outline the process for a Pre-Qualified Proponent (refer to the references section for the definition of Pre-Qualified Proponent) to submit an Engagement Proposal in response to a Request for Staff Augmentation Services issued by the City of Winnipeg. Form C is meant to record the Service Category experience and strengths of the Proponent responding to RFQ 651-2022, and the required information for Form C is contained within the form.
- Q5: For the service category "Connectivity", could we bid on part (b) only, or do we have to bid on both (a) and (b) to be acceptable?
- A5: Section B27 clearly defines the evaluation criteria for each Proponent submission. Form C is one of many sections of the Proponent submission which is expected to be completed fully with Proponent strengths in the

Service Categories the Proponent wishes to demonstrate. Demonstrated strengths in all or parts of a particular Service Category would be acceptable.