



RFQ No. 651-2022 ADDENDUM 3

REQUEST FOR QUALIFICATION FOR THE PROVISION OF STAFF AUGMENTATION SERVICES

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
BID/PROPOSAL**

ISSUED: January 12, 2023
BY: Sean Clarke
TELEPHONE NO. 204- 391-5259

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE BID/PROPOSAL AND SHALL FORM
A PART OF THE CONTRACT DOCUMENTS**

Template Version: Add 2021-03-05

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.

QUESTIONS AND ANSWERS

- Q1: With reference to D8., is it acceptable to provide a Business License certificate with Manitoba at the time of award?
- A1: *Please refer to Section D3.1 for definitions of "Contractor" and Section D8.1 for the specification and timing of providing evidence of authority to carry on business*
- Q2: With reference to D9., is it acceptable to complete the registration with the WCB of Manitoba, after the award and winning of any task order?
- A2: *Please refer to Section D3.1 for definitions of "Contractor" and Section D9.1 for the specification and timing of providing evidence of registration with Manitoba Workers Compensation Board*
- Q3: With reference to D10., Do we need to provide sample insurance along with the proposal response?
- A3: *Please refer to Section D3.1 for definitions of "Contractor" and Section D10 for Insurance Requirements*
- Q4: Would there be a negative impact on the proposal if the vendor submits the proposal without WCB and the Business License of Manitoba?
- A4: *Please refer to the answers above for the requirements and timing to produce the required documentation*
- Q5: Is it acceptable if vendors propose U.S.-based similar scope references?
- A5: Yes.

Q6: Due to the detailed nature of the requirements and references, would the City consider extending the deadline to a later date?

A6: *The closing date for RFQ 651-2022 is specified in Section B2.1. There is currently no plan to extend this closing date.*

Q7: Is the expectation that the successful vendor will be able to provide services for all 22 categories or can we bid on specific categories only?

A7: *Proponents of RFQ 651-2022 are expected to complete Form C to demonstrate their strengths in the Service Categories they have staffing resource strength in. This could be all or a selected group of Service Categories.*

Q8: Due to the complexity of preparing a response to this solicitation and the large number of bids currently out to tender we would like to request a one-week extension to the solicitation closing date to ensure that vendors are able to submit high quality responses that provide the best value to the crown.

A8: *Refer to A6.*

Q9: We are a provider of cybersecurity services. Do you think it would make sense for us to respond to this bid given that there is a specific category only related to PCI Industry consultation and vulnerability assessment?

A9: *Refer to Addendum 2, A5.*

Q10: FORM C: STAFFING RESOURCE STRENGTH MATRIX (SECTION B): Is it mandatory to provide the client References for all the categories individually.

A10: *Clause B27.6 and FORM C requires that client references must be provided for the service category the Proponent wishes to demonstrate.*

Q11: Is it mandatory to bid for all the specified Service categories or can we select the Service categories which we want to bid for?

A11: *Refer to Addendum 2, A5.*

Q12: Please confirm, if any additional information is required for submission as part of our response other than the list of Sections stated below:

QUALIFICATION SUBMISSION:

The Qualification Submission should consist of the following four sections:

- a. Form A: Qualification Submission (Section A);
- b. Form C: Staffing Resource Strength Matrix (Section B);
- c. Experience of Proponent (Section C); and
- d. Credentials (Section D).

A12: *No. All the information required for submission are as stated in Section B19.*