



133-2023 ADDENDUM 1

PROFESSIONAL CONSULTING SERVICES FOR PERIMETER ROAD PUMPING STATION REPLACEMENT AND ELECTRICAL UPGRADES

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
BID/PROPOSAL**

ISSUED: April 18, 2023
BY: Brent Soloway
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**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE BID/PROPOSAL AND SHALL FORM
A PART OF THE CONTRACT DOCUMENTS**

Template Version: A20160708

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.

FORM B: PRICES

Replace: 133-2023 Form B: Fees with 133-2023 Addendum 1 - Form B: Fees. The following is a summary of changes incorporated in the replacement Bid/Proposal Submission:

Form B(R1): Revision to RFP number in the header.

Page numbering on some forms may be changed as a result.

PART B – BIDDING PROCEDURES

Revise: Section B7 to read:

B7. PROPOSAL SUBMISSION

- B7.1 The Proposal shall consist of the following components:
- (a) Form A: Bid/Proposal (Section A) in accordance with B8;
 - (b) Form B: Fees (Section B) in accordance with B9 and;
 - (c) Form P: Person Hours in accordance with B9.2 and B9.3.
- B7.2 The Proposal should also consist of the following components:
- (a) Experience of Proponent and Subconsultants (Section C) in accordance with B10;
 - (b) Experience of Key Personnel Assigned to the Project (Section D), in accordance with B11;
 - (c) Project Understanding and Methodology (Section E) in accordance with B12;
 - (d) Management Proposal (Section F) in accordance with B13;
 - (e) Project Schedule (Section G) in accordance with B14.
- B7.3 Further to B7.1 components of the Proposal shall be fully completed or provided in the order indicated, and submitted by the Proponent no later than the Submission Deadline, with all required entries made clearly and completely, to constitute a responsive Proposal.
- B7.4 Further to B7.2, all components of the Proposal should be fully completed or provided in the order indicated, and submitted by the Proponent no later than the Submission Deadline, with all required entries made clearly and completely.

- B7.5 Proposal format, including number of pages, size of pages and, font, etc., will not be regulated, except that the Proposal should contain a table of contents, page numbering and should be in the Sections identified above. Proponents are encouraged to use their creativity to submit a Proposal which provides the requested information for evaluation and other information which illustrates the strength of their proposed solution.
- B7.6 The Proposal shall be submitted electronically through MERX at www.merx.com.
- B7.6.1 Proposals will **only** be accepted electronically through MERX.
- B7.7 Proponents are advised that inclusion of terms and conditions inconsistent with the Request for Proposal, will be evaluated in accordance with B23.1(a).
- B7.8 Any cost or expense incurred by the Proponent that is associated with the preparation of the Proposal shall be borne solely by the Proponent.

Revise: B23.11 to read: Notwithstanding B23.1(e) to B23.1(i), where Proponents fail to provide a response to B7.2(a) to B7.2(e), the score of zero may be assigned to the incomplete part of the response.

PART D – SUPPLEMENTAL CONDITIONS

Revise: D3.4(a)iii. to read: The Consultant will be required to conduct a desktop review of each pump, suction and discharge piping, and pump activation levels for review and recommendations to the modify the current pump control narrative. Review of Station capacity will consider WEWPCC current facility capacity and operational requirements;

Delete: D7.5.2(c):

Delete: D7.5.2(d):

Delete: D7.5.2(e):

QUESTIONS AND ANSWERS

Q1: Can you clarify the meaning of “Bi-Weekly” does it mean every 2 weeks or twice a week?

A1: All references to Bi-weekly in RFP 133-2023 are to be interpreted as once every two weeks.