



## 991-2023 ADDENDUM 2

### SUPPLY AND DELIVERY OF ENGINE AND FUEL SYSTEM PARTS

#### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE BID/PROPOSAL**

ISSUED: April 22, 2024  
BY: Ron Martin  
TELEPHONE NO. 204 986-6864

**THIS ADDENDUM SHALL BE INCORPORATED INTO THE BID/PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS**

Template Version: Add 2024-02-01

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**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.**

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#### **FORM B: PRICES**

Replace: 991-2023 Form B: Prices with 991-2023 Addendum 2 - Form B(R1): Prices. The following is a summary of changes incorporated in the replacement Bid/Proposal Submission:

Form B(R1): Line 3, Revise Approved Products to read:  
6489938,5297551,4352253RX, B387674,5566887.

Line 630, Revise Approved Products to read: 33745, 8926958.

Added section for Core Charge (If Applicable).

#### **PART B – BIDDING PROCEDURES**

Revise B16.4 to read: Further to B16.1(c), the Bid Price shall be the **Unit Price minus the Core Charge, multiplied by the Approx. Quantity** for each item in each Section.

**Bid Price = (Unit Price – Core Charge) x Approx. Quantity**

#### **PART D – SUPPLEMENTAL CONDITIONS**

Revise D2.1 to read: The Work to be done under the Contract shall consist of supply and delivery of engine and fuel system parts for the period from the point of award until July 31, 2025, with the option of eight (8) mutually agreed upon one (1) year extensions.

#### **QUESTIONS AND ANSWERS**

Q1: If a bidder submits exceptions to the terms and conditions contained within this bid package, will the bidder's proposal be deemed non-responsive?

A1: Bidders can submit alternative terms as part of their bids would be considered non-responsive. That being said, bidders can suggest alternative prior to the bid closing for the City to consider.

Q2: Which terms and conditions within this bid package are considered non-negotiable and/or required by law?

A2: The City can only review and provide feedback on changes made by bidders.

Q3: If a potential bidder is unable to accept all of your terms and conditions, what is the process to negotiate terms? Is there a proactive process available or must negotiations be initiated upon award

A3: Please send your requested changes to T&Cs via email to the Contract Administrator. Then the City will review the requested revisions and update accordingly.

Q4: Are delays resulting from (i) ongoing COVID-19 related effects, (ii) supply chain constraints, (iii) labor shortages, or (iv) other circumstances beyond the reasonable control of the bidder considered force majeure events or otherwise excusable delays?

A4: Refer to D12 Supply Chain Disruption Schedule Delays and General Conditions of Goods – C14 Force Majeure to gain a better understanding of what is considered a supply chain disruption or force majeure.

Q5: What is the process for bidders to obtain bidding results after the bid has closed? Will a detailed bid tabulation be provided once contract is awarded?

A5: Bid results will be made available as per B13. Opening of Bids and Release of Information.

Q6: Should parts with core charges include the total cost, or should they be broken out? For example, part numbers with RX/NX/PX have additional refundable core charges

A6: An Addendum with a new Form B that allows for insertion of core charges is coming out. The bidder should refer to B9, but I want to confirm if you wanted core charges included in the bidder's pricing.

Q7: Would the parts list be able to be updated to allow a bidder to provide an alternate part number in situations where a part number has been superseded?

A7: If the manufacturer can provide the superseded part #, we will consider updating Form B.

Q8: Would like to confirm if pricing is not to include GST and PST

A8: GST and PST is extra as per the Form B and per B9.1.1(c)