



399-2024 ADDENDUM 2

PROFESSIONAL CONSULTING SERVICES FOR WATER METER RENEWALS – ADVANCED METERING SYSTEM

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
BID/PROPOSAL**

ISSUED: August 26, 2024
BY: Duy Doan, C.E.T.
TELEPHONE NO. 204 583-1366

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE BID/PROPOSAL AND SHALL FORM
A PART OF THE CONTRACT DOCUMENTS**

Template Version: Add 2024-02-01

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.

FORM B: PRICES

Replace: 399-2024 Form B: Prices with 399-2024 Addendum 2 - Form B: Prices. The following is a summary of changes incorporated in the replacement Bid/Proposal Submission:

Form B(R1): Revise Spec. References for Items No.1 – 6.

PART B – BIDDING PROCEDURES

Revise: B2.1 to read: The Submission Deadline is 12:00 noon Winnipeg time, **September 10, 2024.**

PART D – SUPPLEMENTAL CONDITIONS

Revise: D15.3 to read: The City intends to award this Contract by **January 10, 2025.**

QUESTIONS AND ANSWERS

- Q1: Section E7.3.3 c) Design and set up a quality inspection program; (i) The Consultant will be required to inspect 2% of Residential meter installations, 10% of Commercial meter installations and 50% of Industrial/Pit Meter installations. Are the inspections discussed in this section actual on-site field inspections?
- A1: Yes, the expectation is that these inspections would be on-site field inspections.
- Q2: Section E7.3.3 c) Design and set up a quality inspection program; (ii) The Consultant may alter the number of inspections at the discretion of the Consulting Contract Administrator provided the alternative method for inspection achieves quality assurance. Should the Consultant assume full time hours to perform these field inspections for the entire duration of Phase 4?
- A2: The Consultant should include hours required to meet the quality inspection program outline in E7.3.3(c)(i)
- Q3. Section D16.1 (d) (d) Start Up Completion: nine (9) months after Procurement #1 award. Would it be acceptable to allow this milestone to be amended to “between nine (9) and twelve (12) months” after Procurement #1 award; while still maintaining the milestone in D16.1 (f) Deployment Completion; approximately five (5) years after Procurement #1 Vendor award?

A3. D16(d) will not be amended. However, modifications to the schedule may be presented in the Proposal under:

B12.5 (g): any other insight, proposed usage of innovation, or identification of risks related to Scope of Services that demonstrates the Proponent's suitability to the Project.

B13.4: The Proponent should analyze the Critical Stages outlined by the City in D16, as well as other dates listed throughout the tender, and note any areas in which the schedule will require revisions to meet the delivery of the project.

Q4. Would the City consider an optional cost for a digital solution that offers potential cost savings and operational efficiencies over the project lifecycle? Current Form B – Price does not have a provision for submitting optional costs.

A4. An optional cost for a digital solution could be presented as part of the Proposal under:

B12.5(g): any other insight, proposed usage of innovation, or identification of risks related to Scope of Services that demonstrates the Proponent's suitability to the Project.

This optional cost could be further analyzed further under E5.2 Business Needs Assessment with the successful Proponent.

Q5. Under section B10: Experience of Proponent and Subconsultants, could you please confirm if you are looking for two projects of similar complexity, scope, and value from the Proponent and/or Subconsultants, or two projects from each?

A5. Two projects in total.

Q6. Under section B10: Experience of Proponent and Subconsultants, since AMI projects have only recently started in Canada, could you please confirm if you accept projects that are ongoing but have not yet been completed? We have strong, similar ongoing projects that align with the requirements and believe they would be highly relevant.

A6. Projects that are not complete may be submitted, however will be evaluated against B10.2 as per B22.7.

Q7. Can we submit similar scope projects which have been completed outside Canada?

A7. As B10.1(a)(viii) that "Proposals **should** include Canadian Cities". This is not a requirement, however will be evaluated accordingly against B10.2 as per B22.7.