



700-2024 ADDENDUM 1

SUPPLY AND DELIVERY OF PRINT MAGAZINES AND NEWSPAPERS IN ENGLISH, FRENCH AND OTHER LANGUAGES

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
BID/PROPOSAL**

ISSUED: October 30, 2024
BY: Irmay Nikkel
TELEPHONE NO. 431-334-8308

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE BID/PROPOSAL AND SHALL FORM
A PART OF THE CONTRACT DOCUMENTS**

Template Version: Add 2024-02-01

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.

PART B – BIDDING PROCEDURES

Revise: B2.1 to read: The Submission Deadline is 12:00 noon Winnipeg time, **November 4, 2024**.

QUESTIONS AND ANSWERS

Q1: In order to accurately compare pricing across vendors, please provide a column in Form B to list the exchange rate used to convert from the publisher's native currency to Canadian dollars.

A1: All Form B pricing should be listed in Canadian dollars as detailed in B9.1. Other currencies should be converted to Canadian dollars.

Q2: Can a column be added to Form B for vendors to list notes? For example, a reason why a title is no longer available.

A2: The RFP requires a list of titles the proponent can supply. There is no requirement to list titles that cannot be supplied in print format.

Q3: Will you accept alternative formats should Print not be available? For example, Print+Online or Online only?

A3: RFP 700-2024 is for print material only. Print plus online editions are acceptable, digital only editions are not acceptable for this RFP.

Q4: Please confirm Print is the requested format for all titles. The following titles are currently ordered in Online format: Horn Book Magazine, Kirkus Reviews, Library Journal, Library Trends, Publisher's Weekly.

A4: Print is the requested format for all titles.

Q5: Do you allow additional invoices, after your primary invoice, to cover unexpected increases in publisher list price? (If so, this allows us to give you the very best price up front. Typically for customers agreeing to additional invoices, fewer than 5% of their titles have any kind of price increase.) Or do you expect to receive a single invoice each year with no additional invoices? (In this case, we will add a small percentage up front to titles where we don't have a confirmed price for the subscription period to ensure you will be paid in full for the entire term.)

A5: Additional invoices to cover unexpected publisher list price increases are acceptable.

Q6: Should the prices we quote in the bid be the exact prices you are invoiced after award, or can we quote current publisher's list price with the understanding that some list prices may change?

A6: Prices listed in Form B should reflect the current publisher's list price.