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| cit-bw | Corporate Finance Department Purchasing Division |  | |
|  |  | 841-2024 (Bid/Proposal No.) ADDENDUM 01 (Addendum No.) | |
|  |  | **Request for proposal for professional consulting services for end to end review of the development process *(Contract Title)*** | |
|  | | | ISSUED: 2024-11-19 *(date)* |
|  | | | BY: Elsie Finnigan *(name)* |
| URGENT **PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE Bid/Proposal** | | | TELEPHONE NO. 204 986-8602 |
|  | | | THIS ADDENDUM SHALL BE INCORPORATED INTO THE BID/PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS  Template Version: Add 2024-02-01 |
|  | Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive. | | | | |  |
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SPEC NOTE: Specify changes in the sequential order of the document.

#### PART B – BIDDING PROCEDURES

Revise: B2.1 to read: The Submission Deadline is 12:00 p.m. Winnipeg time, **December 6**, 2024.

Add: B23 BIDDERS' CONFERENCE

B23.1 The Contract Administrator will hold a Bidders’ conference online on **November 29, 2024** between **10.00 to 11.00am (Central Time)**.

B23.1.1 Interested bidders should contact the Contract Administrator via [efinnigan@winnipeg.ca](mailto:efinnigan@winnipeg.ca)

B23.2 The Bidder is advised that, at the Bidders’ Conference, the following topics will be covered:

1. Information on current process improvement initiatives underway;
2. Information on existing internal work processes, mapping and context;
3. Responses to proponent requested clarifications.

B23.3 The Bidder shall not be entitled to rely on any information or interpretation received at the Bidders’ Conference unless that information or interpretation is provided by the Contract Administrator in writing.