



864-2025 ADDENDUM 1

PROFESSIONAL CONSULTING SERVICES FOR SOUTHWEST SEWER CATCHMENT AREA UPGRADES – DETAILED DESIGN AND CONTRACT ADMINISTRATION SERVICES

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
BID/PROPOSAL**

ISSUED: 2026-01-30
BY: Kevin Sapiak
TELEPHONE NO. (431) 278-0876

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE BID/PROPOSAL AND SHALL FORM
A PART OF THE CONTRACT DOCUMENTS**

Template Version: Add 2024-02-01

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.

PART B – BIDDING PROCEDURES

- Revise: B2.1 to read: The Submission Deadline is 12:00 noon Winnipeg time, February 26, 2026.
- Revise: B10.1 (a) to read: Details demonstrating the history and experience of the Proponent in providing programming; design, management of the project and contract administration services on **four (4)** projects of similar complexity, scope and value.
- Revise: B10.1 (b) to read: Should the Proponent prepare more than **four (4)** project references, only the first **four (4)** project references will be considered for evaluation.
- Add: B13.1 (q) Heritage site digging and submission of Heritage Report for Contracts 1 & 2.
- Add: B13.1 (r) Geotechnical Work for Contracts 1, 2, 3 and 4.

PART D – SUPPLEMENTAL CONDITIONS

- Revise: D4.4 to read: The funds (including **Heritage Work Allowance, Geotechnical Work Allowance and Additional Work Allowance**) available for this Contract \$8,400,000.00.
- Revise: D6.2 (k) to read: Southwest Sewer Catchment Regional Upgrade Design, **Maple Grove Park**, RL-0108-NO Heritage Resource Impact Assessment. KGS Group. November 25, 2025.
- Revise: D12.1 (c) to read: Force Mains **to be installed within concrete** casing pipes below the Red River;
- Revise: D12.1 (d) to read: Force Mains proposed to be installed by Horizontal Direction Drilling to be changed to Microtunnelling due to requiring force mains to be installed within larger **concrete** casing pipes;
- Revise: D12.3 to read: Coordinate with Department of Fisheries and Oceans (DFO) for any crossings below the Red River. The sewer carrier pipe crossings shall be designed to be installed by trenchless installations only and shall be designed with **concrete** pipe casing in accordance with DFO requirements.

- Revise: D12.4 (a) (i) 5th bullet to read: Installing trenchless sewer carrier pipes to be within **concrete** casing pipe for requirements in 0 complete with **grouting**.
- Add: D12.5 Prepare a single technical memo to include Contracts 1 – 5 to be included with the Province of Manitoba Notice of Alteration form that summarizes Environment Act Licence No. 2716RR, the operating licence for the South End Water Pollution Control Centre as it relates to sewage collection, and identifies following:
- Add: D12.5 (i) A detailed description of the proposed change for all Contracts as licensed;
- Add: D12.5 (ii) A description of all potential environmental effects and human health effects that could result from the proposed change(s) and potential mitigation measures which could be implemented. Describe the effects resulting from the alteration in the context of the effects of the existing development (i.e. incremental effects of the alteration);
- Add: D12.5 (iii) The technical elements of the replacement crossing that will mitigate all potential environmental effects;
- Add: D12.5 (iv) Environmental risks identified in the risk workshop shall be included in the memo;
- Add: D12.5 (v) Answer any technical inquiries regarding technical elements of the project by Provincial representatives;
- Add: D12.5 (vi) All Provincial documents related to the South End Water Pollution Control Centre Environment Act Licence (2716 RR dated March 3, 2021) and approved Notice of Alterations can be found at the following location:
<https://www.gov.mb.ca/sd/eal/registries/1069.10/>;
- Add: D12.5 (vii) According to the Environment Act 14(4): “The decision of the director or minister with respect to the disposition of the alteration shall be communicated to the proponent within 21 days from the receipt of the request for the change”.
- Add: D14.5 (c) (iv) The Geotechnical Report will be prepared and submitted as part of a city of Winnipeg Building Permit listed in D24.17.
- Revise: D24.15 to read: **Contractor billings associated with monthly Contractor progress payments** are to be **processed** to include a **7.5% holdback** of the actual construction value as per the **Builder’s Lien Act** until **Substantial Performance is reached**. **Progress payments** submitted without this breakdown will be returned.
- Add: D24.17 (a) The Consultant will be required to submit a detailed Geotechnical Report to support the structural design and limit states design as part of the City of Winnipeg Building Permit application. The report shall be sealed by a Professional Geotechnical Engineer.
- Revise: D26.5 (b) to read: Consultant **Discipline** Key Personnel for each construction contract will be required to attend **on-site meetings while discipline work ongoing**. **All other Key Personnel will be required to attend meetings virtually**.
- Add: D26.5 (e) After meetings are finished, all Consultant on-site meeting staff will be required to perform a one (1) hour site inspection.
- Revise: D26.7 to read: **Consultant Discipline** Key Personnel will be required to attend site **inspections on an as needed basis to verify ongoing discipline critical construction work (inspecting steel rebar, concrete pouring)**.
- Revise: D35.2 to read: Engineering for Contract 1 (River Crossing Twin Force Mains) **and** Contract 2 (Downstream Gravity Sewer Interceptor) trenchless pipe installation:

QUESTIONS AND ANSWERS

- Q1: Is a Notice of Assessment required for Contract 1 (River Crossing Twin Force Mains)? If yes, where are the fees for this work to be (in scope, Allowances, etc.)?
- A1: Yes, the Consultant will be responsible to prepare a Notice of Alteration on behalf of the City of Winnipeg for all Contracts. A single Notice of Assessment shall be provided to summarize all Contracts 1 – 5. The fees for preparing the Notice of Assessment are to be included as part of the Contract 1 (River Crossing Twin Force Mains) Detailed Engineering Design. The City will cover the \$500 Notice of Alteration Application Cost. Refer to added RFP clauses D12.5 above for further details. Please ensure that a Notice of Assessment is shown as a separate line item on Form P.
- Q2: The microtunneling work for Contract 1 lists steel encasing as part of sections D12.1 (c), D12.1 (d), D12.3 and D12.4 (a) (i) 5th bullet. Please confirm if non-steel casing pipes are sufficient that are more common in industry for a river crossing due to being easier to install, while the steel is harder to bend and takes a long time to weld. Note that the recent Fort Gary – St. Vital Siphons River Crossings project (Tender 1010-2024 B) is planning to use concrete casings.
- A2: The river crossing force mains will be changed to be concrete encased. Note that only the section of force mains between the shafts on opposite sides of the Red River are required to be concrete encased. The section of force main pipes running South through Maple Grove Park are not to be encased. Refer to revised RFP clauses D12.1 (c), D12.1 (d), D12.3 and D12.4 (a) (i) 5th bullet above for further details.
- Q3: Can you confirm the Geotechnical requirements as some Contracts have Geotechnical work in scope while some contracts have Geotechnical Work as part of Geotechnical Work Allowance?
- A3: Contract 1 (River Crossing Twin Force Mains) has Geotechnical work in scope to prepare a Geotechnical Report for Riverbank Stability that is part of a City of Winnipeg Waterway Permit, see section D12.4 (b) (i). Contract 3 (Linacre Lift Station) has Geotechnical work in scope to prepare a Geotechnical Report to monitor ground water levels and support construction of the Linacre Lift Station for City of Winnipeg Building Permits, refer to section D14.5 (c) for details. The Geotechnical Work Allowance is only to be used for trenchless pipe installations for Contracts 1, 2 and 4, see sections D35.2 and D35.3 for reference.
- Q4: Does all of the hydraulic modelling requirements in section D10.6 need to be completed before Detailed Design for Contract 1 (River Crossing Twin Force Mains) can be tendered?
- A4: Yes, hydraulic modelling in section D10.6 must be completed along with up to D10.11 (b) before any Contract can be tendered. This will ensure the City has been able to review the Detrimental Analysis, Detailed Design Refinements Report and interim Hydraulic Model Database to ensure the proposed force main sizes of Contract 1 do not fail the Detrimental Analysis. It is expected that hydraulic modelling work would begin shortly after the RFP is awarded.
- Q5: When is the Heritage Work to be completed?
- A5: The Province of Manitoba – Historic Resources Branch (HRB) typically only allows heritage site digging between May 1 and September 30. Once a Heritage Resource Impact Assessment Report is sent to HRB, Consultants can expect four (4) months for HRB to review the report and clear the area for development if no items of significance found. It is expected that Heritage work for Contract 1 would begin shortly after the RFP is awarded.
- Contract 1 - Heritage site digging completed by September 30, 2026 and report submitted to HRB no later than November 30, 2026 so the area can be cleared for when Contract 1 is awarded.
- Contract 2 - Heritage site digging completed by August 26, 2027 and report submitted to HRB no later than September 30, 2027 so the area can be cleared for when Contract 2 is awarded.

Q6: Has discussions with DFO taken place regarding this project during the Conceptual / Preliminary Design stages?

A6: No, DFO has not been made aware of this project at this point. It is expected that the Consultant will reach out to DFO shortly after the RFP is awarded.

Q7: The Unfair Labour Practices in section D39, can these be capped to a set amount (such as insurance limits in section D43) due to the size of this contract?

A7: No, the Unfair Labour Practices clauses will remain as is this is standard RFP requirements. Please note that that the commercial general liability insurance requirements in section D43 does not typically provide coverage for penalties or fines. If there is concern in regards to Unfair Labour Practices penalty amounts, Consultants can choose to carry higher insurance coverage to reflect amounts they are comfortable with and ensure their insurance will cover penalty amounts. Insurance requirements in section D43 are minimum insurance requirements.

Q8: Can the deadline be extended by two (2) weeks?

A8: The deadline will extended by one (1) week. There is quite a bit of work to get the 1st Contract out and delaying the RFP extension puts further pressure to complete this work. Please note that the City still intends to award RFP as same date listed on RFP clause D44.3.

Q9: Can B10.1 be updated to allow for more then three (3) example projects? This is a complex project with several unique work/construction activities that are not typically found in a single project. Allowing for additional examples would permit proponents to demonstrate their experience on the various unique aspects of the work?

A9: The City will allow four (4) projects total. Refer to revised RFP clauses D10.1 (a) and D10.1 (b) above for further details.

Q10: Can the City provide clarity on D24.15? Please confirm that the identified 7% holdback is applied to Contractor invoices and not Consultant invoices.

A10: The 7% holdback was incorrectly stated. There should be a 7.5% holdback on Contractor progress payments. Refer to revised RFP clause D24.15 above for further details.

Q11: Can the City provide clarity on D26.7 and the expectations for Key Personnel being on site for site visits? Is this required for the entire construction duration for all key personnel or just for specific critical works and for applicable key personnel?

A11: Key Personnel are required to be on site for specific critical works. The intention is that Key Personnel are actively engaged and seeing construction work progress on-site. Refer to revised RFP clause D26.5, added clause D26.5 (e) and revised clause D26.7 above.