

260-2026 ADDENDUM 2

PROFESSIONAL CONSULTING SERVICES FOR GREEN BUILDING PATHWAY STUDIES

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
BID/PROPOSAL**

ISSUED: May 25, 2026
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**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE BID/PROPOSAL AND SHALL FORM
A PART OF THE CONTRACT DOCUMENTS**

Template Version: Addendum 2026-03-10

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.

PART B – BIDDING PROCEDURES

Revise: B17.1 (d) (i) to read: details demonstrating the history and experience of the Proponent and Subconsultants. in conducting Energy Audits, Net-Zero Retrofit Studies and Green Buildings Pathway Feasibility Studies funded through the FCM's Green Municipal Fund (GMF). Include examples of three projects of similar complexity, scope, and value, highlighting expertise in report writing and project management. The City's preference is for project examples to be substantially completed or completed where possible. However, projects that are currently underway may also be included, provided sufficient detail is available to demonstrate comparable scope, complexity, and the Proponent's role. Proponents should clearly identify the project status (completed or ongoing) within their submission.

PART D – SUPPLEMENTAL CONDITIONS

Revise: D3.2(b) to read: The study shall include milestone and final study deliverables to be provided by the Successful Bidder(s) for each of the eight (8) facility reports. The City does not require a standalone comprehensive building condition assessment (BCA/FCA) beyond the scope of work identified.

Add: D3.2 (i) Milestone 4 (iv) The Green Buildings Pathway Guidance Document indicates (as per p19, footnote 6) The accuracy (and associated design detail prepared) of the capital costing in the measure-level analysis should generally be in the range of +/- 20–25 percent, resulting in a CIQS Class C level capital estimate.

Revise: D3.2 (i) Milestone 4 (v) The study does NOT require that a certified quantity surveyor or dedicated cost consultant be included on the team solely for preparation of capital cost estimates. However, capital costing and lifecycle costing must be prepared using an appropriate level of rigor and sufficient supporting assumptions to satisfy the requirements of the study. Where applicable, proponents should ensure that personnel responsible for cost estimates have suitable qualifications and experience.