



313-2026 ADDENDUM 3

PROFESSIONAL CONSULTING SERVICES FOR THE PREPARATION OF REQUIREMENTS FOR THE PROCUREMENT OF ENTERPRISE PROJECT MANAGEMENT SOFTWARE

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE BID/PROPOSAL

ISSUED: 2026-05-08
BY: Andrew Burton
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THIS ADDENDUM SHALL BE INCORPORATED INTO THE BID/PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: Addendum 2026-03-10

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.

PART C – GENERAL CONDITIONS

- Revise: C9.1 to read: All reports, drawings, calculations, designs, plans, leading practices, specifications, and other data, information and all material utilized, collected, compiled, drawn and produced (including digital files) to carry out the Services contemplated in this Contract (“Deliverables”), for the creation and preparation of which the City has specifically engaged the Consultant, are solely the property of the City, with the exception of such materials and information in the possession of the Consultant prior to the commencement of this project which may be incorporated into the Deliverables, and the Consultant's copyright in such property, if any, is hereby assigned to the City.
- Revise: C9.5 to read: All concepts, products or processes produced by or resulting from the Services rendered by the Consultant in connection with the Project, or which are otherwise developed or first reduced to practise by the Consultant in the performance of Services, and for the creation and preparation of which the City has specifically engaged the Consultant, and which are patentable, capable of trademark or otherwise, shall be the property of the City.
- Add: C10.2(e) ; or is required to be shared with applicable governing professional bodies, in which case the Consultant shall disclose (a) only those portions of the Confidential Information necessary to satisfy the requirements of same; (b) and the Consultant shall give the City notice of the disclosure.
- Add: C14.11 The Consultant may terminate this Contract by providing the City written notice in the event that its performance of the Services will cause it to violate any applicable regulations or practice directives imposed by professional governing associations, provided Consultant first exhausts all commercially and professionally reasonable avenues to provide the Services in an alternative method which will not necessitate termination.

PART D – SUPPLEMENTAL CONDITIONS

- Delete: D20