

# APPENDIX H



# Hot Work Permit



This work permit is required for any temporary operation involving open flames or sparks. This includes, but is not limited to brazing, torch cutting, grinding, soldering, and welding. If the required precautions cannot be met, hot work is not permitted.

Date: \_\_\_\_\_

**THIS PERMIT IS GOOD  
FOR ONE DAY ONLY**

Permit must be posted at the worksite for the duration of the work

Hot work being done by:

☐ Employee (print name) \_\_\_\_\_

☐ Contract Administrator

• (name) \_\_\_\_\_

• (phone #) \_\_\_\_\_

Location / Building / Floor

Description of the hot work to be performed:

I have verified that:

- the above location has been examined,
- the safety precautions have been reviewed,
- permission has been given to work.

\_\_\_\_\_  
Person doing hot work

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Time Started

\_\_\_\_\_  
Time Finished

**Fire detection      Disable      Reactivated**

Date/Time      \_\_\_\_\_      \_\_\_\_\_

Initials      \_\_\_\_\_      \_\_\_\_\_

**Fire Watch Sign Off:** work area and all adjacent areas to which sparks and heat might spread were inspected during work breaks and 30 minutes after work and were found safe.

\_\_\_\_\_  
Fire Watch Person (name)

\_\_\_\_\_  
Signature

**Final Checkup:**

Work area was monitored for 30 minutes after hot work was completed, and was found fire safe.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

## Emergency Response Check List

☐ Transit Control Centre (9) 204-986-5788

☐ First Aider(s)

### Hazard Identification / Reduction:

- ☐ Scope of work discussed
- ☐ PPE selected to protect employee
- ☐ Flammable liquids, dust, lint and oil deposits removed
- ☐ Explosive atmosphere in area eliminated/monitored
- ☐ Floors swept clean of combustibles
- ☐ Combustible floors wet down, covered with damp sand or fire-resistant sheets.
- ☐ Other combustibles removed where possible. Otherwise protect with fire-resistant tarpaulins, screens or shields.
- ☐ All wall and floor openings covered.
- ☐ Fire-resistant tarpaulins suspended beneath elevated hot work.

### Fire watch / hot work area monitoring:

- ☐ Fire watch will be provided during and continuously for 30 minutes after work, including during any work breaks
- ☐ Fire watch person is supplied with suitable extinguishers
- ☐ Fire watch person is trained in use of this equipment and in fire evacuation protocols
- ☐ Fire watch may be required for adjoining areas, above and below

### Other precautions:

- ☐ Confined space entry permit required
- ☐ Area is protected with smoke or heat detection
- ☐ Ample ventilation to remove smoke/vapor from work area
- ☐ Lockout required
- ☐ Other: \_\_\_\_\_

### Comments:

\_\_\_\_\_