

Development Permit Application Form Residential and Commercial

Date: _____

Development permits are regulated by the Winnipeg Zoning By-law and allow for development, such as lot grading, excavation, site servicing, etc. to commence. Where structures are proposed or existing, development permits establish land use and confirm the location of the structure, exterior design elements, site/landscaping, etc. are in accordance with the Zoning By-law and other applicable policies and regulations, including but not limited to the Small-Scale Residential Development Guidelines for Mature Communities, the Designated Floodway Fringe Area Regulations, etc. Development permits must be obtained prior to building permit application, when they are required for your project.

Location of work

Street number:	Street name:	Unit/suite number:
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Contact information (complete all that apply)

Property owner information	Name: (print)	Address: (if different from above)
	Email address:	Daytime phone number:
Applicant information	Applicant's name: (print)	Address: (if different from above)
	Email address:	Daytime phone number:
Contractor information	Company name: (print)	Contact person:
	Mailing address:	Daytime phone number:
	Email address:	
Civil engineer information	Company name: (print)	Contact person:
	Mailing address:	Daytime phone number:
	Email address:	
Geotechnical engineer information	Company name: (print)	Contact person:
	Mailing address:	Daytime phone number:
	Email address:	

Project information

Project type:	<input type="checkbox"/> Non-residential	<input type="checkbox"/> Multi-unit residential	<input type="checkbox"/> Single-family or two-family residential
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Description of work

Specific description of work, including all development proposed on the land.

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Required documentation

Application checklist must be submitted with this application.

Refer to the applicable checklist at: <https://winnipeg.ca/ppd/developmentpermits/default.stm>

<input type="checkbox"/> Residential single/two-family development permit application checklist and required documentation
<input type="checkbox"/> Commercial and multi-unit residential development permit application checklist and required documentation

Fees

Fees will be assessed at the time of application. Refer to the Planning, Development and Building Fees and Charges schedule for more information.

Submission options

Submit your application package to the Zoning & Permits Branch using one of the following options:
<ul style="list-style-type: none">• Apply online at winnipeg.ca/permitsonline• Email ppd-zoningapplications@winnipeg.ca (PDF attachment or link to online file transfer)• One paper copy package – drop off or mail (Unit 31-30 Fort Street, Winnipeg, MB R3C 4X7)

Digital submission requirements (select all that apply)

To submit your application via email, provide a separate PDF file, named as indicated, for each of the following groups of documents that are applicable to your application:
<input type="checkbox"/> PDF 1 Application Form (Owner Statement/Letter of Authorization, Application Checklist, Development Design Summary)
<input type="checkbox"/> PDF 2 Status of Title (dated within 3 months of the application date along with City of Winnipeg Interests (e.g. caveats)
<input type="checkbox"/> PDF 3 Site and Landscape Plans
<input type="checkbox"/> PDF 4 Building Location Certificate
<input type="checkbox"/> PDF 5 Civil Drawings (lot grading plan, site servicing plan, mechanical site service plan)
<input type="checkbox"/> PDF 6 Building Plans (elevations, floor plans)
<input type="checkbox"/> PDF 7 Professional Designer's Certificate for Housing
<input type="checkbox"/> PDF 8 Required Professional Designer's Certificate (commercial)
<input type="checkbox"/> PDF 9 Geotechnical Report
<input type="checkbox"/> PDF 10 Geodetic Survey

If you have any questions call Permits Direct Line at 204-986-5140 or email ppd-zoningapplications@winnipeg.ca to connect with a Zoning Development Officer.

Your personal information is being collected consistent with the requirements and limitations set out under *The Freedom of Information and Protection of Privacy Act (FIPPA)*. This collection of personal information is authorized by section 36(1)(b) of The FIPPA for permit management and administration. Your information is protected by FIPPA's privacy provisions and will not be used or disclosed for any other purpose, except as authorized by law. Contact the City of Winnipeg's Corporate Access and Privacy Officer by mail (City Clerk's Department, Susan A. Thompson Building, 510 Main Street, Winnipeg MB, R3B 1B9) or by telephone (311) if you have questions about this collection of your personal information.