

Lord Roberts Community Traffic Study Meeting 1 Notes

Location: Fort Rouge Leisure Centre **Date:** February 6, 2019
Attendees: 11 **Time:** 10 a.m. – 12 p.m.

Meeting Purpose:

- Introduce PAC members to one another
- Introduce the project lead and public engagement lead to PAC members
- Introduce the study
- Determine the PAC's goals and objectives

Summary of Action Items:

- PAC member volunteered to research how data is scrutinized in other jurisdictions.
- City to send information about the study, the webpage, and notification sign up to school to circulate among Lord Roberts School.
- City to revise Terms of Reference (TOR) to include both evidence and lived experience.
- City to add revisiting timeline to the TOR.
- City to look into coffee/snacks for next meeting.
- City to investigate funding available in Transit Oriented Development (TOD) developer agreement.
- City to change membership composition description in the TOR.
- City to add conflict of interest clarification to the membership section.
- City to ask the resident to submit a presentation summary and information about themselves for PAC consideration. City to mention that the resident can also attend the broader public engagement events.
- PAC member to send City list of newsletters and list of not-for-profit organizations in the area.
- City to develop TOR for the TAC and share it with the PAC.

Notes:

1. Welcome and Introductions

- Suggest connecting with seniors associations in the neighbourhood as part of the engagement process
- Concern over going through the process and study with no action at the end. How is this different from other projects like the East Fort Garry Active Transportation study?
 - Although there are some elements that are not within our control, the intention is for funding for traffic solutions from this study to come from the Transportation Engineering Improvement Program funding.

2. Study Purpose and Plan

- How will the PAC be given the opportunity to scrutinize data?
 - Response: The data providers could present to the PAC on their methodology (how data is collected and how it is analyzed)
 - Concerns about the validity of data provided by Transit
 - Starting from a place of trust may be a better way to start this project; City staff have a professional obligation to provide accurate data.
 - Scrutinizing data may help to build trust
 - **ACTION: PAC member volunteered to research how data is scrutinized in other jurisdictions.**
- Comment: Wondering how a member can voice concerns and input from the entire school.
 - City representative suggested we hold a meeting specifically with the school and parent council to discuss their concern
 - **ACTION: City will send information about the study, the webpage, and notification sign up to school to circulate.**

3. Review Terms of Reference

- Suggest including “evidence” in both City and PAC responsibilities
 - **ACTION: City to revise TOR to include both evidence and lived experience.**
- Suggest City provides coffee/snacks at meetings. PAC member mentioned that the Starbucks on Corydon offers free coffee for meetings held at the Fort Rouge Leisure Centre. **ACTION: City to look into coffee/snacks for next meeting.**
- Suggest adding that the timeline be revisited throughout the study to ensure we are meeting obligations. **ACTION: City to add revisiting timeline to the TOR.**
- Question about the need to make quorum and if votes are going to occur
 - Discussion: Role of the PAC is to advise, not vote on specific items. If there is disagreement, we can note this in the report. A vote doesn’t need to be held to decide on specific items.
- Is there funding available from the TOD developer agreement for use in the neighbourhood?
 - Someone believed that \$500,000 was included in the development agreement.
 - **ACTION: City to investigate funding available in TOD developer agreement.**
- PAC member representing the Community Co-op and is not currently a resident of Lord Roberts
 - **ACTION: City to change membership composition description in the TOR.**
 - Another PAC member noted she does not fit into the membership categories listed.

- PAC member mentioned that the Fort Rouge Leisure Centre is not considered a community club and is a City of Winnipeg facility. City to change TOR.

Alternate PAC Representatives

- Can the Vice Principal attend if PAC member is unable to make a meeting? Yes.
 - Question: How about spouses attending in place of PAC members?
 - Discussion: alternate representatives are appropriate for PAC members that represent an agency, but not appropriate for PAC members who are residents. This is to ensure that all PAC members are up to speed on the study progress and background. If someone is unable to attend, we will try to reschedule as opposed to allowing alternates.

Guidelines for Respectful Participation

- Can “evidence” be added to the “manage your own participation...” bullet?
 - Discussion: difference between evidence and relevance. “Focused input” is likely sufficient in this statement to reflect people discuss relevant items.
 - TOR updated

Membership:

- One member noted that they are a planner who works for a consultant. If they were to be hired by a local developer for the area, they would recuse himself from the PAC due to conflict of interest.
 - **ACTION: City to add conflict of interest clarification to the membership section.**

4. PAC Goals and Objectives

- Activity – write objectives and switch with three others to score objectives out of 10

Question: What do you think the PAC should try to achieve?

Each member wrote down their idea and received three scores out of 10 from fellow PAC members.

Objective	Score
Safe pedestrian traffic.	30
Create a system to ensure safe and fluid traffic flow in and around Lord Roberts Community School.	28
To protect quality of life here by: <ol style="list-style-type: none"> 1. Reducing through-traffic 2. Reducing non-resident (daily) street parking 	27

3. Routing construction and bus traffic along streets, not avenues	
Advise on/make recommendations that consider growth and change in the City and Lord Roberts Neighbourhood.	20
Come to agreement on the prioritization of traffic/transportation safety issues in the neighbourhood before exploring options for implementation.	26
To see the residents of the Lord Roberts area happy with the solutions/outcomes of the traffic study.	25
Make meaningful changes that directly impact/improve quality of life for residents/businesses in the community.	29

5. Final questions

Presentations to PAC

- Would the PAC be willing to hear special presentations from residents? City received a request from a resident to present to the PAC.
 - o Discussion: it depends on the topic. The resident may be an expert or represent a perspective that isn't represented currently on the PAC. There are forums in place for the general public to submit feedback (e.g., the survey and workshop).
 - o **ACTION: City to ask the resident to submit a presentation summary and information about themselves for PAC consideration. City to mention that the resident can also attend the broader public engagement events.**

Connecting to the Community:

- Small focus groups are a good form of public engagement. We should consider this format for the workshop.
- There are several local newsletters we could use to share information (Lord Roberts Community Centre, day care, school parent council Facebook page, school newsletter). **ACTION: PAC member to send list of newsletters and list of not-for-profit organizations in the area to City**
- Posters in prominent places (Safeway, Library, etc.)
- Community Newspaper article
- Students at Churchill high school will print and design posters for a small fee (e.g., pizza)
- Farmers Market every Wednesday in the summer

PAC Deliverable

- PAC to prepare a close out statement that can be appended to the study report. Close out statement would be developed independently by PAC members, not by the City. It would reflect their perception of the study, effectiveness of the process.

- This is important as it helps keep the City accountable to the PAC and also provides them with autonomy.
- Support for the idea from PAC members.

6. Conclusion and Next Steps

Final Comments

- How do we address issues that are sure to arise about Osborne and Jubilee?
 - o How do we address issues that are sure to arise about Osborne and Jubilee? Part of the community is on the south side of Jubilee and must cross to get to school.
 - o Maintaining scope is important
 - o Scope is a challenge within all public engagement activities and although addressing issues on Osborne and Jubilee is not part of this project, they are connected and will not be disregarded if feedback is received.
- Can the PAC see the TAC's terms of reference?
 - o **ACTION: City to develop TOR for the TAC and share it with the PAC.**
- Consider including a PAC representative on the TAC
- Please include the AT coordinator on the TAC
 - o City clarified the AT coordinator is one of the representatives from the Public Works department
- Echo points about Osborne and Jubilee
- Appreciates being included in the study and representing the school
- Grateful for the study.
- We should find good facilitators who are trained to run the workshop breakout groups
- It was good to hear everyone's feedback on different issues in the neighbourhood

Next steps:

- Circulate notes
- Promote workshop and survey