




WINNIPEG PARKING AUTHORITY  
Vehicle for Hire Division  
**VEHICLE FOR HIRE REGULATIONS**

<b>SUBJECT:</b> REQUIRED DRIVER TRAINING		VFH-18-004
<b>CATEGORY:</b> Drivers (All)	<b>REVISION DATE:</b> June 1, 2022	
<b>PURPOSE:</b> To outline the required training programs to operate a vehicle for hire.		
<b>REFERENCE:</b> <ul style="list-style-type: none"><li>• Vehicle for Hire By-law 129/2017, section 49(1)(e)</li><li>• Vehicle for Hire By-law 129/2017, section 49(1)(g)</li><li>• Vehicle for Hire By-law 129/2017, section 49(1)(h)</li><li>• Vehicle for Hire By-law 129/2017, section 73(3)(h)</li><li>• Vehicle for Hire By-law 129/2017, section 73(3)(i)</li><li>• Vehicle for Hire By-law 129/2017, section 73(3)(j)</li><li>• Vehicle for Hire By-law 129/2017, section 73(3)(k)</li><li>• Vehicle for Hire By-law 129/2017, section 73(3)(l)</li></ul>		
<b>General</b> The above noted sections of the Vehicle for Hire By-law provide the authority for the designated employee to specify the following requirements for taxi and/or PTP drivers which are outlined in detail in the noted schedules to the Regulation. <ul style="list-style-type: none"><li>• English language proficiency standard; Schedule A;</li><li>• Required training programs for taxi drivers; Schedule B;</li><li>• The required level of skills and/or knowledge for licensing as a taxi driver; Schedule C;</li><li>• Prior Learning Assessments; Schedule D;</li><li>• Required training programs for PTP drivers; Schedule E</li></ul>		
<b>DATE OF ISSUE:</b> MAY 31, 2022	<b>SUPERSEDES ISSUE OF:</b> April 12, 2019	
<b>APPROVED:</b>  Grant Heather Manager, Vehicles for Hire Winnipeg Parking Authority		

**Vehicle for Hire Regulation 18-004  
Schedule A**

**Taxi Driver English Language Proficiency**

Taxi drivers for whom English is an additional language must provide, along with their application for a taxi driver licence, a certificate demonstrating Level 5 English Proficiency according to the Canadian Language Benchmarks, published by the Centre for Canadian Language Benchmarks.

Subject to directions from the designated employee, taxi drivers that held a valid taxicab driver's licence as of February 28, 2018 shall not be required to again demonstrate proficiency in order to qualify for licence renewal with the City of Winnipeg.

The designated employee may direct any licenced taxi driver, at any time, to demonstrate the required level of English proficiency, as indicated in this schedule, if the driver's ability to communicate in English appears to be insufficient to communicate effectively with customers, licencing personnel, enforcement officers, or the Appeal Board on matters relevant to licence eligibility.

**Vehicle for Hire Regulation 18-004  
Schedule B**

**Taxi Driver Training**

To be eligible for a taxi driver's licence, an individual must successfully provide a certificate confirming successful completion of a training course approved by the designated employee. Approved courses are listed in Appendix 1 to this Schedule.

To be eligible for issuance or renewal of a taxi driver's licence, an individual must provide a certificate indicating completion of the initial or refresher training required for accessible taxi drivers as outlined in VFH Regulation *18-005 Accessibility Requirements*.

Effective June 1, 2022:

In order to assist in the recruitment of taxi drivers, the creation of a "provisional taxicab drivers licence" has been established so that companies may recruit drivers, who may be able to gain experience driving while also completing the required training.

The "provisional" taxi driver's licence will be set to expire in a maximum of 90 days after the original date of issuance, with no exceptions to this timeframe.

In order to qualify for a "provisional taxicab drivers licence", an applicant will need to complete the following:

- 1) Applicant's will be required to successfully satisfy all requirements as per Section 49(1) of the By-law, with the exception 49(1)(g) and 49(1)(h);
- 2) Applicant's will be required to pass the required English exam through St. James School Division and the applicant will need to register for a Taxicab Driver Training course (the course would not need to start at the time of application);
- 3) To be issued a provisional licence, an applicant will provide a copy of the result of their English exam, and the confirmation of course registration as part of their application to VFH, as well as all of the required background checks.

During that 90-day window, the taxicab driver may drive with their provisional licence, while satisfying the educational requirement. Successful completion of the approved Taxi Driver Training course must be within the 90-day provisional licence timeframe, including successfully passing the required course exam.

An applicant will also be required to satisfy the training required under Regulation *18-005 Accessibility Requirements* within the 90-day window of their provisional licence.

Any applicant who will be providing accessible service in an accessible vehicle must immediately complete accessible training as required in Regulation 18-005 prior to the issuance of a licence.

When an applicant who possesses a “provisional” taxicab drivers licence completes the required Taxicab Driver Training course and the required accessibility training requirement, they may immediately provide confirmation of successful completion to VFH, who will then provide them a full taxicab driver’s licence.

**Appendix 1 to Schedule B**

**Approved Taxi Driver Training**

Approved training courses to demonstrate required knowledge and skills include:

Course Name	Course Provider	Duration	Successful Completion
Taxi Driver Training program	St. James School Division	Up to Forty-four (44) hours	80% on final exam; 100% attendance

Approved refresher training courses include:

Course Name	Course Provider	Duration

**Vehicle for Hire Regulation 18-004  
Schedule C**

**Required Level of Skills and/or Knowledge**

Completion of an approved training course outlined in schedule A shall be considered the minimum standard of skills and knowledge to operate as a taxi driver.

The designated employee may direct any licensed taxi driver, at any time, to undergo testing to demonstrate that they meet the minimum standard of required skills and knowledge.

**Vehicle for Hire Regulation 18-004  
Schedule D**

**Prior Learning Assessment**

Any individual required to complete training and/or demonstrate a required level of skill or knowledge may submit a request in writing to the designated employee to review evidence of prior learning to determine if it meets the requirements under this technical guideline.

Any such request shall include sufficient evidence, such as a course completion certificate, to allow the designated employee to make a reasoned determination of the merits of the request.

**Vehicle for Hire Regulation 18-004  
Schedule E**

**Personal Transportation Provider Driver Training**

Personal Transportation Driver (PTP) drivers must, as a minimum, undertake training on the responsibilities and restrictions placed on PTP drivers under the By-Law. Additional training may be at the discretion of the PTP dispatcher.

Any PTP driver who is driving an accessible vehicle, promoting or holding themselves out to provide accessible transportation service, must have completed VFH acceptable accessible training, maintain certification of this training and clearly demonstrate that they possess and can demonstrate the skills and knowledge to reasonably considered by the designated employee to be necessary in order to provide transportation services to individuals who use a wheelchair or similar device and who cannot self-transfer.