



March 25, 2020

RE: COVID-19 – CHANGE OF VEHICLE PROCEDURE

Everyone has a role to play in slowing COVID-19's spread and minimizing its impact in our community, which is why Vehicles for Hire is suspending in-person licencing, new taxi driver licence issuances with photos, issuance of brand new drivers licences for new drivers and change of owners.

We are providing online service for taxi drivers licence renewals, vehicle licence renewals, dispatcher applications and change of vehicles.

CHANGE OF VEHICLE

In order to process a change of vehicle (COV), you will be required to follow the COV process outlined below.

In accordance with Regulation ([VFH-18-002](#)), all taxis must conform to the requirements prior to completing the change of vehicle process.

The change of vehicle process must be completed with Vehicle for Hire and all vehicle inspections must be completed by a Vehicle for Hire Enforcement Officer.

The following actions and documentation are required to complete your COV:

- Complete VFH enforcement inspection.
 - o Please call VFH Enforcement to complete your vehicle inspection at [204-619-4657](tel:204-619-4657) or [204-619-4628](tel:204-619-4628).
- Complete a COV form (obtained from a VFH enforcement officer).
- POA or authorization from the owner stating the applicant can do business on behalf of the owner (if required).
- Proof of ownership of the vehicle.
- D409 Certification (accessible vehicles only).
- Produce a camera certificate to the officer.
- Produce a meter certificate to the officer.
- Produce an MPI vehicle safety certificate or NVIS to the officer.



Winnipeg Parking Authority
Direction du stationnement
de Winnipeg

The VFH officer will take a picture of all of your documentation and submit it to wpa-vfh@winnipeg.ca. Once your documentation has been received and reviewed, you will be contacted for payment by credit card.

The vehicle must be registered with MPI as a Vehicle for Hire and the new vehicle registration must be filed with the Vehicle for Hire office immediately after registering it with MPI.

Failure to comply with the change of vehicle process will result in an immediate vehicle “out of service” suspension in order to remedy the contravention in accordance with the By-law and may result in additional enforcement action.

Should you have any questions, please don't hesitate to contact us via email at wpa-vfh@winnipeg.ca

Regards,

Winnipeg Parking Authority
Vehicles for Hire Branch